

**COLLECTIVE BARGAINING AGREEMENT**

between

**THE CITY OF TAYLOR**

and

**TAYLOR PROFESSIONAL FIRE FIGHTERS ASSOCIATION  
LOCAL 1252, IAFF, AFL-CIO**

**July 1, 2007 through June 30, 2011**

Agreement between the City of Taylor and the Taylor  
Professional Fire Fighters Union, Local 1252, IAFF, AFL-CIO  
July 1, 2007 through June 30, 2011

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**COLLECTIVE BARGAINING AGREEMENT**

This Agreement entered into this \_\_\_\_, day of July 2008, effective July 1, 2007, between the City of Taylor, Michigan, hereinafter called the "City" and the Taylor Professional Fire Fighters Union, Local 1252, of the International Association of Fire Fighters, AFL-CIO, CLC, hereinafter called the "Union".

WITNESSETH: That the parties hereto, in consideration of the mutual covenants and agreements herein contained, do hereby agree as follows:

**ARTICLE 1**  
**PURPOSE AND DEFINITIONS**

1.1 Purpose: The parties hereto have entered into this Agreement pursuant to the authority of Act 379 of the Public Acts of 1965, as amended, to incorporate understandings previously reached and other matters into a formal contract; to promote harmonious relations between the City and the Union, in the best interests of the community; to improve the public fire fighting service; and to provide an orderly and equitable means of resolving future differences between the parties.

1.2 Definitions: "City" shall include the elected or appointed representatives of the City of Taylor, Michigan.

"Union" shall include the officers or representatives of the Union. Whenever the singular number is used, it shall include the plural.

**ARTICLE 2**  
**COVERAGE**

2.1 Coverage: This Agreement shall be applicable to all employees of the Fire Department of the City, excluding the position of Fire Chief and Deputy Chief.

2.2 Other Agreements: The City shall not enter into any agreements with its employees individually or collectively or with any other organization which in any way conflicts with the provisions hereof.

2.3 Other Organizations: Employees may belong to other organizations, but not as a condition of employment with the City, nor may such other organizations represent any employee with respect to wages, hours or conditions or employment, or in derogation of the exclusive bargaining agency of this Union.

2.4. Recognition: The City recognizes the Union as the sole and exclusive bargaining representative of the employees of the Fire Department, excluding the position of Fire Chief and Deputy Chief.

### ARTICLE 3 UNION ACTIVITIES

3.1 General: Employees shall have the right to join the Union, to engage in lawful concerted activities for the purpose of collective negotiation or bargaining or other mutual aid and protection, to express or communicate any view, grievance, complaint or opinion related to the conditions or compensation of public employment of their betterment, all free from any and all restraint, interference, coercion, discrimination or reprisal.

3.2 Release Time: Officers and other representatives of the Union shall be afforded reasonable time during working hours, without loss of pay, to fulfill their Union responsibilities; including, but not limited to, negotiations with the City, processing grievances, and the administration and enforcement of this Agreement.

3.3 Bulletin Boards: The Union shall be provided bulletin boards for the purpose of posting Union business. The Union will designate the employee responsible for maintaining these Boards in an acceptable manner.

3.4 Meetings: The Union may schedule meetings on Fire Department property upon notice to the City insofar as such meetings are not disruptive to the duties of the employees or the efficient operation of the Department.

3.5 Union Activities: The President and respective representatives shall be allowed time off with pay to attend Union conventions, seminars and 4<sup>th</sup> District Meetings, subject to approval of the Mayor. Such approval shall not be unreasonably withheld.

### ARTICLE 4 WAGES

4.1 Direct Deposit/Pay Day: All employees shall convert to the City's direct deposit program. Moreover, the Union agrees, at the City's discretion, to either bi-weekly or semi-monthly paydays.

4.2 Rates:

A. The following rates will be effective July 1, 2008 through June 30, 2009:

Positions	Annual	Hourly
Fire Medic Start	39,829.16	15.1973
Fire Medic 12 month	44,254.65	16.8859
Fire Medic 24 month	46,583.55	17.7746
Fire Medic 36 month	49,035.59	18.7102
Fire Medic 48 month	51,616.25	19.6948
Fire Medic 60 month	57,351.39	21.8832
Sgt. = 60 month Fire Medic rate plus 4%	59,645.44	22.7585
Lieutenant = Sgt. rate plus 10%	65,609.99	25.0343
Captain = Lieutenant rate plus 9%	71,514.88	27.2874
Battalion Chief = Captain rate plus 9%	77,951.22	29.7433

Effective July 1, 2009 through June 30, 2010 - one (1%) percent across the board wage increase.

Effective July 1, 2010 through June 30, 2011 - one (1%) percent across the board wage increase.

Effective upon execution of this Collective Bargaining Agreement, union members shall receive a one-time \$750.00 signing bonus, which shall not be rolled into base wages.

B. The parties agree that there shall be no parity between the Fire Fighters unit and any other bargaining unit for wages and fringe benefits.

4.3 Longevity Pay: In addition to the salary set forth above, effective July 1, 2008, employees shall receive longevity pay as follows:

A. Longevity pay will be nine (\$9.00) dollars per month to start at the end of the fifth year of service, retroactive to the hiring date. Employees who have five (5) years of seniority on or before November 30<sup>th</sup> of each calendar year shall receive longevity at the above rate. It shall be paid yearly, the first pay period following December 1<sup>st</sup> of each year.

4.4 Overtime Pay:

- A. Overtime pay shall be paid to employees of the Fire Fighting Division for all work in excess of their regularly scheduled work day (24 consecutive hours) or work week (50.4 hours in a scheduled work week). Such overtime shall be paid at the rate of time and one-half of the employee's prevailing hourly rate, or at the employee's option, put into a Flex Time Bank in hours worked times 1.5 of their hourly rate.
- B. Overtime pay shall be paid to all 40-hour employees for all work in excess of their regularly scheduled workday (10 hours) or work week (40 hours). Such overtime shall be paid at the rate of time and one-half of the employee's prevailing hourly rate, or at the employee's option, put into a Flex Time Bank in hours worked times 1.5 of their hourly rate.
- C. Fire Prevention and training overtime will be allocated to the respective division personnel. All 50.4 hour division overtime will be allocated using a rotating list as follows:

The employee working the overtime and all eligible personnel above them on the overtime list will be placed on the bottom of the list in the order they were called.

Overtime eligibility defined:

Vacation days, sick days, trade days, bereavement leave days, union business, members on duty and on the job injury will all be considered non-eligible. In the event an officer or a Paramedic is needed, only persons with these qualifications will be considered eligible.

Overtime of four (4) hours or more is chargeable. Employee is only charged if they are eligible for the assignment, i.e., Hazardous Material Team training and response, Technical Rescue Team training and response.

The Chief or his/her designee will call both listed numbers and leave message when applicable, also they will be responsible to maintain overtime list and forward updated copies to each fire station.

Employees having priority of right of overtime shall be given first priority whenever possible. Management will endeavor to allocate overtime opportunities equally. In the event an employee is bypassed, the sole remedy will be to provide him/her with the next opportunity for overtime.

In the event multiple overtime assignments are available, the next eligible employee shall have preference for overtime assignment.

Emergency call-in shall not be governed by the overtime list, nor shall it be charged on the overtime list.

- D. 50.4-hour employees called to work outside of their regular scheduled shift shall be paid for a minimum of four (4) hours at straight time rate to be paid the following pay period. 40-hour employees called back to work after they have completed their work day, or who are called back on a normal off day, shall be paid for all such work at the rate of time and one-half, with a minimum of pay equivalent to four (4) hours of straight time.
- E. An employee called in for an emergency situation or a working fire, regardless of assignment, shall be paid at their 40-hour rate.
- F. A fire fighter who works overtime in excess of eight (8) hours shall receive one nine-dollar (\$9.00) meal allowance for each day in which he/she works eight (8) hours or more hours of overtime.

4.5 Annual Equivalency Pay:

- A. Effective July 1, 2007, Members of the Fire Fighting Division shall receive equivalency pay in an amount equal to two percent (2%) of the current Fire Medic (60 month) base pay, payable in the month of August.



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- B. Effective July 1, 2009, all bargaining unit members shall receive equivalency pay in the amount equal to two point two five percent (2.25%) of the current Fire Medic (60 month) base pay, payable in the month of August.

4.6 Jury Duty: In the event an employee is required to serve as a juror in any court or legal proceedings, he/she shall be considered as working his/her normal tour of duty without loss of pay, leave time, or vacation. The employee may, at his/her option, chose to work his/her regularly scheduled shift if possible and be paid his/her current straight time hourly rate. This provision shall not be applicable to an employee who serves as a juror on a non-scheduled workday.

4.7 Court Time: Employees who are off duty and required to appear in court will be paid on the basis of actual time spent, or a minimum of four (4) hours pay at their straight time hourly rate or four (4) hours compensatory time.

- A. In the event the employee must appear twice in one day for court, once in the a.m. and again in the p.m., he/she will be allowed an added four (4) hours for the second appearance, subject to the approval of the Chief of the Fire Department.
- B. An employee who is scheduled to work and who, during the course of his/her shift, is required to appear in court and whose appearance extends beyond the end of his/her shift, shall be compensated at the rate of time and one-half for the actual hours worked beyond the end of the shift. Employees required to be in court within two (2) hours of their starting scheduled work duties, shall be compensated at the rate of time and one-half. Said employees shall not be eligible under the provisions which are applicable for court appearance for pay.
- C. Valid proof of appearance by signature of the Judge or his/her clerk, or court officer on the notice to appear, or the officer in charge, on forms provided, must be submitted to the Chief of the Fire Department in advance for payment as agreed.
- D. An employee who is required by the City to be out of the City overnight will be provided with funds for reasonable expenses for meals, lodging and transportation, and will suffer no diminution of pay. The employee shall substantiate the spending of these funds.

- E. Employees will be paid for court appearances and depositions related to their work responsibilities. They will not be compensated for court time or depositions resulting from employee or ex-employee lawsuits against the City. However, employees on duty when depositions are scheduled in lawsuits against the City, will be allowed time off without charge and will return to duty when their deposition is completed.

4.8 Upgrade Pay: It is agreed by the parties as follows: That the total amount of upgrade pay to be paid the first pay in December of 2008 to the employees of the Fire Department shall be (\$70,000). Thereafter, the amount of upgrade pay to be paid in each subsequent year shall be the amount of upgrade pay paid the previous year plus a percentage increase equal to the percentage increase in salary or base wage for that contract year.

All employees on the payroll from December 1 of the previous year to December 1 of the year in which upgrade pay is paid shall receive an equal share of upgrade pay, regardless of the number of upgrades worked, for each full year or part of a year worked during that period, prorated on a monthly basis. At retirement, pro-ration will be based on the number of eligible employees on the payroll thirty (30) days prior to date of their retirement.

Upgrade pay will be increased by the per-man figure for each additional man over thirty-five (35) in the suppression division.

4.9 Bank Totals: The total banked vacation and sick leave of each employee, pursuant to the provisions contained in this Agreement, shall be reconciled and certified by the Human Resources Department annually by the last day of March.

4.10 Flex Time Bank: Effective July 1, 2008, a flex time bank shall be established with members having the option of being paid for overtime work or placing overtime hours earned in their flex time bank. Hours earned towards the flex time shall be earned at 1.5 times the hours worked. A maximum of seventy-two (72) hours will be allowed in a flex time bank. A member may request a twenty-four (24) hour flex time day as long as it will not create overtime forty-eight (48) hours prior to the requested date. Moreover, the hours maintained in a flex time bank shall have no cash value and will not count towards FAC.

On or before June 30, 2009, the City in its sole discretion may eliminate the union's entitlement to the flex time bank and all hours that are maintained within flex time bank at the time of termination shall be paid to the employees at the regularly hourly rate. If the City does not eliminate flex time banks on or before July 1, 2009, then flex time banks may only be eliminated upon agreement between the parties.

**ARTICLE 5**  
**RESPONSIBILITY OF THE MUNICIPALITY**

5.1 The Municipality, through the Mayor and the Fire Chief, has the sole right to manage the Fire Department, including the right to maintain order and efficiency.

5.2 The Municipality has the sole right to hire, layoff, assign, transfer, and promote employees in accordance with Public Act 78 and/or the provisions of this Agreement; to discipline, including discharge for cause, according to Public Act 78.

5.3 A. The Union recognizes other rights and responsibilities belonging solely to the Municipality, prominent among which, but by no means exclusive, are the rights to determine the location and number of stations, the manner in which work is to be performed, the type of equipment they are to use, the schedules to be worked, and assignment of their duties.

B. The Union recognizes the right of the Municipality to make reasonable rules and regulations not in conflict with this Agreement as it may from time to time deem best for the purpose of maintaining order, safety and/or effective operations of the Municipality's Fire Department and to require compliance therewith by the employees. The Union reserves the right to question the reasonableness of the Municipality's rules or regulations through the grievance procedure.

5.4 It is understood and agreed that any of the powers and authority of the Municipality had prior to the signing of this Agreement are retained by the Municipality, except those specifically abridged, deleted, or granted by this Agreement.

5.5 This Article or Section shall not abridge any rights granted by law to the Union.

5.6 Nothing in this Article shall be construed in contravention of any other provision of this Agreement.

**ARTICLE 6**  
**HOLIDAYS**

6.1 The following calendar days, or calendar days customarily celebrated in lieu thereof, shall be deemed holidays for the purpose of this Agreement:

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- |                       |                      |
|-----------------------|----------------------|
| 1. New Year's Day     | 8. Labor Day         |
| 2. Lincoln's Birthday | 9. Veterans Day      |
| 3. President's Day    | 10. Thanksgiving Day |
| 4. Good Friday        | 11. Christmas Eve    |
| 5. Easter Sunday      | 12. Christmas Day    |
| 6. Memorial Day       | 13. New Year's Eve   |
| 7. Independence Day   |                      |

6.2 Holiday Pay:

A. A 50.4 hour employee who is not scheduled to work on a holiday shall receive twelve (12) hours of pay at his/her prevailing hourly rate for each of the foregoing holidays. A 50.4-hour employee who is scheduled to and does in fact work during a twenty-four (24) hour period in which all or part of a holiday falls shall, in addition to his/her regular pay, receive twelve (12) hours of holiday pay at his/her then prevailing regular hourly rate and, in addition, shall receive one-half (1/2) hour of pay at his/her regular hourly rate for each hour he/she works which actually falls on the holiday.

1. Example 1:

- a) Holiday falls on fire fighter's regular workday.
- b) Wednesday, 7:00 a.m. through Thursday, 7:00 a.m., Wednesday is the holiday.
- c) Twelve (12) hours pay is received by all employees at straight time hourly rates.
- d) Seventeen (17) hours at time and one-half for those hours worked on Wednesday, from 7:00 a.m. through 12:00 p.m., totaling 25.5 hours paid at straight time rates.
- e) Seven (7) hours paid at straight time rate for hours worked from 12:01 a.m. Thursday to 7:00 a.m. Thursday.

2. Example 2:

- a) Holiday falls on fire fighter's regular workday.
- b) Tuesday, 7:00 a.m. through Wednesday, 7:00 a.m., Wednesday is the holiday.
- c) Twelve (12) hours pay is received by all employees at straight time hourly rates.
- d) Seventeen (17) hours at regular straight time rates for hours worked on Tuesday, from 7:00 a.m. through 12:00 p.m.

- e) Seven (7) hours at time and one-half rates for hours worked on Wednesday, from 12:01 a.m. to 7:00 a.m., totaling 10.5 hours at straight time rates.

A 50.4-hour employee who is not scheduled to work on a holiday, but who is either held over and required to work beyond his/her regular shift into the holiday, or who is called in to work on the holiday shall be paid double time for all hours worked on the actual holiday in addition to the twelve (12) hours holiday pay.

6.3 In order for a 40-hour employee to be eligible for holiday pay, he/she shall have worked the last scheduled day before or the next scheduled day after the holiday.

A 40-hour employee who is not scheduled to work on a holiday, but is called in to work on a holiday and works, will be paid double time in addition to his/her holiday pay.

Forty (40) hour employees, if scheduled, will be allowed to work Lincoln's Birthday, President's Day, Good Friday, Memorial Day, Labor Day and Veteran's Day at the discretion of the Fire Chief; and in addition to the holiday pay, shall be paid at the rate of time and one-half for each hour worked on the holiday.

6.4 50.4-hour employees who are scheduled to work on a holiday and fail to work the holiday shall not receive holiday pay.

6.5 For the purpose of this Article, scheduled work days shall include vacation days, approved union business, on-the-job injuries, bereavement leaves, personal leave days, and trade days.

**ARTICLE 7**  
**VACATIONS**

7.1 Eligibility and Amount:

Employees shall be eligible for annual vacations with pay on the following basis:

A. Fire Fighting Division:

1. Vacations shall be determined on a calendar year basis, except that new employees, upon completion of one year of employment, shall receive earned vacation days on a prorated basis, beginning from their first anniversary date through December 31<sup>st</sup> of their year of hire. (For the purpose of proration, the employee will receive fourteen (14)

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hours per month for each month in which they worked). Thereafter, new employees shall revert to the calendar year schedule.

2. Each employee with more than one (1) year, but less than five (5) years, shall receive seven (7) workdays' vacation.
3. Each employee with five (5) or more years, but less than then (10) years, shall receive ten (10) workdays' vacation.
4. Each employee with ten (10) years of service or more shall receive thirteen (13) workdays' vacation.
5. Each employee of the Fire Fighting Division shall receive one (1) additional vacation day for every two (2) years of service in excess of the fifteen (15) years, i.e., the 16<sup>th</sup> year, 18<sup>th</sup> year, etc.
6. Employees hired on or after July 1, 2007, shall accrue one-third (1/3) less vacation days (or hours if applicable) as set forth in Sections 1 through 5 above in regard to employees hired prior to July 1, 2007.
7. Illness certified by a doctor's certificate occurring during an employee's scheduled vacation period shall not be charged against vacation time, but shall be charged against sick leave time.
8. 50.4-hour employees: In order to be eligible for a vacation after the first year of employment, the employee must have worked or received earnings for 1,250 hours worked in the prior calendar year. Hours worked shall include approved union business, vacation days, holidays and compensable injury days.
9. 50.4-hour employees may accumulate up to a maximum of twenty (20) days of vacation plus the current year's entitlement. Vacation days, including banks, may be sold at the employee's request. Any vacation days in excess of the allowed banks which are not used or paid during the year, will be automatically paid out each February for the prior year. At least two (2) 50.4-hour employees will be allowed on vacation per day.
10. Employees hired on or after July 1, 2007, may accumulate one-third (1/3) less the maximum number of vacation days (or hours if applicable) as set forth in Subsection 9, above. Similar to employees

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hired prior to July 1, 2007, employees hired after July 1, 2007 may sell vacation days at an employee's request. Any vacation days in excess of the allowed banks which are not used or paid during the year, will be automatically paid out each February for the prior year.

11. Employees shall have the option of transferring unused vacation days up to a maximum of twenty (20) days, to a separate bank for use by the employee as vacation or sick leave. The value of a day when transferred to this bank shall be equal to the value of a day on the date of transfer. This bank shall not be included in final average compensation as computed for pension benefits.

B. 40 Hour Division:

1. After one (1) year and through five (5) years service, fourteen (14) workdays vacation.
2. After five (5) years and through ten (10) years service, twenty-one (21) workdays vacation.
3. An employee with ten (10) years of service shall receive twenty-four (24) workdays vacation plus one (1) additional vacation day for every year of service in excess of fifteen (15) years.
4. Employees hired on or after July 1, 2007, shall accrue one-third (1/3) less vacation days (or hours if applicable) as set forth in Sections 1 through 3 above in regard to employees hired prior to July 1, 2007.
5. 40-hour employees: In order to be eligible for a vacation after the first year of employment, the employee must have worked or received earnings for 1,000 hours worked in the prior calendar year. Hours worked shall include approved union business, vacation days, holidays, personal days, and compensable injury days.
6. Any 40-hour employee having five (5) years seniority or more shall be granted four (4) ten (10) hour personal leave days, to be used during the calendar year or forfeited. Request for such leave must be submitted in writing twenty-four (24) hours in advance of the day requested for approval from the Fire Chief. One of the conditions for granting such leave is that there must be no cost to the City for replacing a person on such leave.

7. 40-hour employees may accumulate up to a maximum of thirty-eight (38) days of vacation plus the current year's entitlement. Vacation days, including banks, may be sold at the employee's request. Any vacation days in excess of the allowed banks, which are not used or paid during the year, will be automatically paid out each February for the prior year.
8. Employees hired on or after July 1, 2007, shall accumulate one-third (1/3) less vacation days (or hours if applicable) as set forth in Sections 1 through 5 above in regard to employees hired prior to July 1, 2007.
9. Employees shall have the option of transferring unused vacation days, up to a maximum of thirty-eight (38) days, to a separate bank for use by the employee as vacation or sick leave. The value of a day when transferred to this bank shall be equal to the dollar value of a day on the date of transfer. This bank shall not be included in final average compensation as computed for pension benefits.

7.2 Anniversary Date: The anniversary date of service for the purpose of this article shall be measured by reference to the calendar year January to January, except that for new employees, the anniversary of their hiring date will be used to qualify for vacation benefits.

7.3 Designation of Vacation Period:

- A. 50.4 Hour Employees: Vacation requests shall be prepared and submitted to the Fire Chief for approval at least seven (7) days before the annual shift change, will be given vacations on a first request/first approved basis for the remainder of the shift year.

Selection shall be based on seniority. Approved vacation schedules will be posted no later than the first day of the annual shift change. Employees who have not submitted their vacation requests at least seven (7) days before the annual shift change will be given vacations on a first request/first approved basis for the remainder of the shift year.

- B. 40 Hour Employees: Vacation requests shall be prepared and submitted to the Fire Chief for approval by the 15<sup>th</sup> day of each January.



Selection shall be based on seniority. Approved vacation schedules will be posted no later than the 1<sup>st</sup> day of each February. Employees who have not submitted their vacation requests by the 15<sup>th</sup> day of January will be given vacations on a first request/first approved basis for the remainder of the calendar year.

- 7.4 Retirement: Retiring 40-hour firefighters who complete 1,000 hours of work and 50.4-hour firemen who complete 1,250 hours of work in the year of retirement will be eligible for full vacation. Employees working less than the above minimums will have their vacation pay prorated. This provision is subject to the 1/3 less accruals for new hires after July 1, 2007, as set forth above.

Vested terminees will be eligible for vacation on the same basis as above.

These payments will be included in the final average compensation calculations for pension.

## **ARTICLE 8** **SENIORITY**

- 8.1 A. Seniority and its application, promotions, demotions and layoffs shall be subject to the provision of Act 78 of Public Acts of 1935, as amended, except as hereinafter modified.

B. Probationary Period:

New hires shall be subject to a one-year probationary period. Fire Medics must obtain a State Certified Paramedic License within their probationary period. Failure to do so will result in probationary termination. The City may, at its sole discretion, extend the probationary period an additional six (6) months.

C. Promotions:

1. The promotional provisions of Act 78 are modified and subject to the following provisions:

- a) Effective July 1, 1999, promotions will be based solely on seniority in rank once current promotional lists have been exhausted. The City reserves the right to return to Act 78 promotions as defined in the pre-1999 Contract.

A 40-hour employee returning to suppression from a staff position shall do so at the same suppression rank as when said employee left.

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- b) The positions of Fire Chief and Deputy Fire Chief shall be filled by promoting from within the Fire Department as herein described; however, once promoted to said positions, the Fire Chief and Deputy Fire Chief shall no longer be member of the Bargaining Unit.
- c) The Union recognizes and explicitly agrees that the City shall have the right to enter into a Personal Services Contract with individuals being promoted to the position of Fire Chief and Deputy Fire Chief; and said Personal Services Contracts shall define all economic and non-economic terms of employment, including but not limited to pension calculation and years of service that may be applied. The Union further agrees that the Police and Fire Retirement System shall process and pay the pension benefits and all applicable retirement fringe benefits (i.e., medical-hospitalization, prescription drug coverage, etc.) that are provided for by the Personal Services Contracts between the City and the Fire Chief(s) and Deputy Fire Chief(s). The Union further Agrees that all terms and conditions described herein shall apply to all current and future Fire Chiefs and Deputy Fire Chiefs.
- d) Promotions to the rank of Deputy Fire Chief shall be made on the following basis:
  - i.) All Captains and Battalion Fire Chiefs with a combined total of at least two years in one or both of those ranks and at least ten years Department seniority shall be eligible to test for the Deputy Fire Chief position. The City and the Union shall agree upon the test and the testing procedures to establish an eligibility list.
  - ii.) If the City, in its sole discretion, elects to fill a vacancy created in the position of Deputy Fire Chief, the Mayor shall have the right to select from any of the top five (5) candidates to fill the position.
- e) Promotions to the rank of Fire Chief shall be made on the following basis:
  - i.) The City shall have the sole right of selection to fill a vacancy in the rank of Fire Chief.

- ii.) The City shall have the sole right of selection from all Captains, Battalion Chiefs, and Deputy Fire Chiefs with a combined total of at least two years in one or all of those ranks and at least ten years of Department seniority.
- f) Members promoted after July 1, 2008 to the positions of Chief and Deputy Chief shall not have retreat rights back into the bargaining unit.

D. Division Transfer:

Seniority credit for promotions to any given rank in a division (50.4 hours per week or 40 hours per week) shall cease to accumulate and be frozen for any member of the Fire Department upon acceptance of a permanent transfer to another division.

Only seniority in a particular division shall be utilized for promotion within that division, except for the entry-level positions in the 40-hour division. For entry-level positions in the 40-hour division, department seniority shall be utilized.

Except for these modifications, Act 78, as outlined in the Collective Bargaining Agreement, shall be followed.

8.2 Procedure for Picking Shift and Station Assignment:

- A. 50.4 hour Battalion Chiefs shall pick a shift and be permanently assigned to Station #1.
- B. Each Captain shall pick a shift and out station assignment by seniority in rank.
- C. Lieutenants shall pick a shift and station assignment by seniority and rank.
- D. Sergeants shall pick a shift and station assignment by seniority in rank.
- E. Fire Medic l's shall pick a shift and station assignment by seniority in rank.
- F. Fire fighters with three years of service shall pick shift and station by seniority in rank. All firefighters below three (3) years' service will be placed on shift and station by the Department. Fire Fighters with three (3) years of service shall pick assignment prior to placement of those below three (3) years of service. Fire fighters with less than three years seniority will be rotated every four (4) months.

Once a year the shifts and station assignments shall be reopened for bid, using the same procedures for reassignment. Any hour adjustment shall be absorbed by the employee requesting the assignment.

Any other transfers during the year will be on approval of the Fire Chief.

### 8.3 Public/Static Displays:

Fire education activities that are beyond the scope of fire suppression personnel, such as public speaking and detailed presentation which include specific detailed teaching, will be done by overtime personnel at the Chief's discretion when the staff personnel are unavailable or unable to participate. This overtime will be paid for no less than two (2) hours. It is understood that on-duty personnel will be expected to provide fire truck and EMS displays or visits which are no longer than one hour in length and no more than twice per day, per station. Whenever possible, fire administration will endeavor to ensure that fire station and safety hour tour groups are not left unattended in the event that on-duty personnel are called to an alarm. An overtime sign-up list or other notification will be used to determine which suppression personnel are interested in providing the fire education, public speaking, and detailed teaching presentations which are addressed above.

8.4 The City agrees to maintain the current non-contractual 40 hour positions of Lt. Inspector, Captain Inspector and EMS Captain, unless a contractual layoff occurs. Simultaneous to the layoff of a 50.4 hour member, the City may vacate one of the aforesaid positions and return the displaced member to the 50.4 hour division, without loss of pay, and at the rank he last held in the 50.4 hour division. At such time that the laid off 50.4 hour employee is recalled to work and the transferred member is transferred back to the 40 hour division, he/she will be reassigned to the rank he/she held in the 40 hour division. The City shall only return members in those positions to the 50.4 hour division on a one-to-one ration in the event of a layoff.

In the case of a vacancy in the 50.4 hour division other than a layoff, the City may move a member in one of the abovementioned positions to the 50.4 hour division for a period not to exceed six months.

Local 1252 acknowledges that both the City and the Union are working together to accomplish a fair and industry comparable rate of compensation for its members and in doing so, their efforts may result in further contractual layoffs of Local 1252 members due to declining economic conditions.

**ARTICLE 9**  
**SICK LEAVE**

9.1 Fire Fighting Division:

A. Accumulation of Sick Leave Credits:

1. For the purpose of this Section, "sick leave days" shall be a 24-hour duty day.
2. Each employee hired prior to July 1, 2007, shall acquire one and one-half (1 ½) days of sick leave credit for every two months of service rendered, not to exceed nine (9) sick leave days per calendar year.
3. Employees hired after July 1, 2007, shall acquire one (1) day of sick leave credit for every two (2) months of service rendered, not to exceed six (6) sick leave days per calendar year.
4. Regardless of date of hire, 50.4 hour employees shall receive five (5) full days pay in each two-month period to be eligible for their sick leave credit. A minimum of two days shall be worked each month of the two-month period but in no case shall the total number of days be less than five. For purposes of this Article, two-month periods shall start January 1 of each year. For purposes of this Section, the following days shall be considered to be days worked: vacation days, days off on approved union business, paid holidays, paid bereavement leave days, trade days, and days paid for on-the-job injuries only.

B. Charges Against Credits:

1. Sick Leave: An employee shall be entitled to charge accumulated sick leave credits for personal illness or illness of the spouse and child. The employee shall, to the extent possible, inform his/her department head of such illness.
2. Sick time may be taken in segments of the nearest one (1) hour increment but not be otherwise fragmented.
3. Incremental Sick Time: If a suppression employee requires time off during a normal duty day for various reasons including but not limited to taking a family member to the doctor, child care issues or other immediate family needs, he/she will be allowed to use sick time in a

minimum increment of six (6) hours. Additional time off beyond 6 hours will be charged to the nearest one (1) hour increment, but not otherwise fragmented.

If said request for sick time increment affects the minimum daily manpower, the requesting employee will only be allowed the increment providing that a replacement employee is found to work the said vacancy. If no employee is found to fill the vacancy, the request for increment will not be allowed and the requesting employee will have the option of taking the remainder of the shift off, using sick time. In this event, the City will endeavor to fill the vacancy created with an overtime assignment.

No costs shall be incurred with members moving from station to station to fill a vacancy created by this agreement.

If there is more than a five (5%) percent increase in overtime costs associated with this provision during any subsequent budget cycle (fiscal year) the City retains the right to cancel this provision.

This Section 3 will be in effect for a one-year trial basis, with either party having the right to terminate Section 3 with seven (7) days written notice to the other party. However, if neither party terminates this Section 3 within the first year it is implemented, (i.e., by July 1, 2009), then the terms and conditions of this Section 3 shall remain in the Collective Bargaining Agreement.

C. Bereavement Leave:

An employee shall be entitled to five (5) consecutive calendar days bereavement leave (actual work and non-work days) without loss of pay upon the death of an immediate member of his/her family. An immediate member of the family for this purpose shall be deemed to be: a spouse, son or daughter, sister-in-law or brother-in-law, stepchildren, parent or parent-in-law, brother or sister, and grandparents or grandparents-in-law, and stepparents, stepsisters or stepbrothers, step-grandparents and grandchildren.

1. Added days may be requested and granted by approval of the Chief of Fire and if over five (5) days, credits are to be taken from bonus, compensatory or vacation leave.

2. A death in the employee's immediate family as defined above occurring during the employee's scheduled vacation period shall not be charged against vacation time, but shall be charged against bereavement leave.

9.2 40-Hour Employees:

- A. The provision of Section 9.1, above, shall, insofar as applicable, apply to all 40 hour employees except that 40 hour employees shall receive seventeen (17), ten (10) hour sick days per year credit. However, employees hired after July 1, 2007, shall receive one-third (1/3) less sick days per year.
- B. Regardless of date of hire, in order to be eligible for the accumulation of sick leave credit, an employee must work a minimum of five (5) days in a month. For purposes of this Section, the following days shall be considered to be days worked: vacation days, days off on approved union business, paid holidays, paid bereavement leave days, trade days, personal leave days, and days paid for on-the-job injuries only.
- C. Sick time may be taken in segments of the nearest one (1) hour increment but not be otherwise fragmented.

9.3 Relation Between Divisions:

- A. In the event an employee changes from Fire Fighting Division to the Fire Prevention Division or vice-versa, his/her vacation and sick leave credits shall be prorated accordingly.

Whenever an employee shall have exhausted all of his/her sick leave and vacation leave, the union may do a written request to have its members work and donate time to the sick employee's time. The City shall not take active opposition to said request and shall facilitate any employee working pursuant to the same. An employee of the collective bargaining unit who is qualified may *work in the place* of and instead of said ill employee until a final determination is made as to whether he/she is to be carried as permanently disabled, provided that this does not result in the payment of regular and/or overtime monies if prohibited under applicable federal law.

- 9.4 A. In the event a 50.4-hour employee hired prior to July 1, 2007, resigns, retires, or is terminated for any reason, he/she shall receive compensation in a sum equivalent to his/her accumulated sick leave credits, not to exceed eighty (80) work days, plus sick days accumulated during the calendar year in which the employee retires, resigns, or is terminated for any reason.

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However, any employee hired after July 1, 2007, who resigns, retires, or is terminated, shall receive compensation in a sum equivalent to his/her accumulated sick leave credits, not to exceed 53.33 days (or 1278.27 hours)

- B. On February 1<sup>st</sup> of each year, all unused sick days accumulated in the previous calendar year in excess of the eighty (80) days set forth in Section 9.4(A) shall be paid in full at the then prevailing rate except as set forth in Section 9.7.
1. In the event an employee has sick leave accumulated in excess of eighty (80) days, it is agreed that the employee's illness will not be charged against his/her yearly accumulation, but will be charged against these excess days until they are exhausted.
  2. For those employees hired after July 1, 2007, if he/she has sick leave accumulated in excess of fifty-three point thirty-three (53.33) days or one thousand two hundred seventy eight point two seven (1,278.27) hours, it is agreed that the employee's illness will not be charged against his/her yearly accumulation, but will be charged against these excess days until they are exhausted.
- C.
1. A 50.4-hour employee at his/her option, will be allowed to apply his/her excess accumulated sick leave credits to a maximum of thirty (30) days to provide for early retirement, provided written notice is given to the Fire Chief of his/her desire to do so prior to January 1<sup>st</sup> of each year. If the employee chooses this option, he/she will then be allowed to accumulate one hundred ten (110) sick leave days, with thirty (30) of these days allotted for early retirement. It is understood that an employee who retires early under this option will be considered retired for all purposes and will not accrue benefits.
  2. An employee, at his/her option, shall receive pay for those days in excess of thirty (30) days, upon written request to the Chief of the Fire Department.
- D. In the event a 40-hour employee resigns, retires, or is terminated for any reason, he/she shall receive compensation in a sum equivalent to his/her accumulated sick leave credits, not to exceed one hundred fifty-two (152) work days, plus sick days accumulated during the calendar year in which the employee retires, resigns, or is terminated for any reason.



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1. By February 1<sup>st</sup> of each calendar year all unused sick leave credits in excess of one hundred fifty-three (153) days which were earned in the previous calendar year shall be paid in cash at the then prevailing rate except as set forth in Section 9.7. In no case shall payment exceed seventeen (17) ten (10) hour days.
2. A 40-hour employee, at his/her option will be allowed to apply his/her excess accumulated sick leave credits to a maximum of sixty (60) days to provide for early retirement, provided written notice is given to the Fire Chief of his/her desire to do so prior to January 1<sup>st</sup> of each year. If the employee chooses to retire early, he/she will then be allowed to accumulate a total of two hundred thirteen (213) sick leave days, with (60) of these days allotted for early retirement. It is understood that an employee who retires early under this option will be considered retired for all purpose and will not accrue benefits.
3. Sick days accrued at the 24-hour rate to be paid off at the 24-hour rate. Days accrued at the 40-hour rate to be paid at the 40-hour rate.

9.5 Additional Vacation Days: Each employee shall receive three (3) additional vacation days (bonus) if he/she does not use more than five (5) sick leave days in a calendar year to apply after the first year. 40-hour employees shall receive an additional six (6) days (bonus) provided they do not use more than (5) sick leave days per calendar year.

50.4-hour employees may apply one (1) bonus day of the three toward one-day vacations. Application for use of these days must be made twenty-four (24) hours in advance of the day requested. In all cases, use of these days is subject to approval of the Chief or his/her designee based on the manpower requirements of the Department.

40-hour employees may apply two (2) bonus days of the six toward one-day vacations. Application for use of these days must be made twenty-four (24) hours in advance of the day requested. In all cases, use of these days is subject to approval of the Chief or his/her designee based on the manpower requirements of the Department.

For the purpose of this Article, the parties agree that new employees will accrue bonus days if they otherwise qualify from the start of their employment. On the anniversary of hire date, they would be eligible for the number of bonus days based on their hiring date as prescribed below:

- |    |                                     |        |
|----|-------------------------------------|--------|
| 1. | If hired January 1 to April 30:     | 3 days |
| 2. | If hired May 1 to August 31:        | 2 days |
| 3. | If hired September 1 to December 1: | 1 day  |

9.6 Valuation of Sick Leave Days:

- A. All sick leave accumulated as of June 30, 1984 shall be valued based upon the wage rate prevailing as of June 30, 1984.
- B. No wage increases effective on or after July 1, 1984 shall be applied to any sick leave days accumulated as of June 30, 1984.
- C. Any new sick leave days accumulated on or after July 1, 1984 shall be valued at the then existing rate of pay.
- D. All sick leave banks shall be converted to cash value as hereinafter set forth.
- E. On or after July 1, 1984, an employee who takes one or more sick leave days shall be paid at the rate of pay in effect during that year with an exact equivalent dollar amount deducted from the value of the employee's sick leave bank.
- F. Examples:
  - 1. As of June 30, 1984, an employee has 100 hours of accumulated sick leave and had an hourly wage rate of \$10.00. The employee's sick leave bank as of June 30, 1984 has a cash value of \$1,000.
  - 2. On July 1, 1984, the employee receives a wage increase of \$1.00 per hour, for a total rate of \$11.00 per hour. There is no change in the prior accumulated sick leave bank valuation as of that date.
  - 3. The employee on December 1, 1984 becomes ill and applies for and receives one sick leave day. The employee receives \$264.00 sick leave pay based upon his/her wage rate of \$11.00 per hour, which is deducted from the value of his/her bank, leaving a total of \$736.00 in his/her sick leave bank.
  - 4. The employee, during the remainder of the year, continues to accumulate sick leave and takes no other days off. On July 1, 1985, an additional nine sick leave days are added to the employee's bank. The bank will now be worth a total of \$3,112.00, consisting of:
    - a) \$736 prior bank evaluation
    - b) \$2,376 new accumulated value (9 x 24 x \$11.00)

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5. On July 1, 1985, the employee receives a promotion, and the employee, from July 1, 1985 to June 30, 1986, earns \$15.00 per hour and takes no sick leave days. As of July 1, 1986, the sick leave bank will have the following value:
- a) Valuation July 1, 1985 - \$3,112.00 (no change)
  - b) Additional Accumulation:  $(9 \times 24 \times \$15.00 = \$3,240)$
  - c) Bank Valuation = \$6,352.00

9.7 Replenishment of Current sick Leave Bank Accumulation:

- A. Each time an employee receives a wage increase or a promotion involving an increase in pay, the current sick leave bank days shall be reduced by the same percentage as the percentage increase in pay. This shall not change the total valuation in terms of dollars in the employee's current sick leave bank.
1. Example: On 6/30/84, the employee's wage rate is \$10.00 per hour, and the employee has 80 sick leave days in the current bank. On 7/1/84, the employee receives a 10% wage increase to \$11.00 per hour. The value of the sick leave bank was \$19,200.00 (80 days x 24 hours per day x \$10.00). The value of the bank remains the same, but the number of sick leave days now is reduced to 72.72 days (the current valuation of \$19,200.00 divided by the value of one day's earnings as of 7/1/84)  $(\$19,200.00 \div \$264.00 (24 \times \$11.00))$ .
- B. As of February 1<sup>st</sup>, the employee who has unused sick leave days accumulated in the prior year (January 1 to December 31) shall apply all or the amount equivalent to a sufficient amount to bring the value of the current sick leave bank up to the amount which would reflect the maximum of 80 days at the employee's then prevailing hourly rate of pay.
1. Example: On 6/3/84, 80 days were worth \$19,200.00 based on a \$10.00 per hour rate of pay. On 7/1/84, the employee receives a \$1.00 per hour wage increase. The value of the bank remains constant as of 7/1/84 (\$19,200), but based on the employee's new hourly rate (\$11.00 per hour), there are now 72.72 days in the bank  $(\$19,200.00 \div \$264.00 (24 \times \$11.00))$ . On 2/1/85, the employee has nine(9) sick leave days available from the previous calendar year (1/1/84 to 12/31/84). The employee shall apply \$1,920 to the current sick leave bank to reflect a new value of \$21,120.00 (80 days x 24 hours x \$11.00) and receive the balance of \$456.00 (\$2,376 less \$1,920) in cash.

- C. The super sick leave bank's valuation as of 6/30/84 may be decreased through usage at the current prevailing rate, but may not be increased for any reason.
- D. 40-hour employees' current sick leave banks shall be subject to the same replenishment formulas as 50.4 hour employees.

9.8 Duty Related Injury or Illness:

- A. Any employee who incurs an injury or illness arising out of and in the course of his/her employment and who is under a physician's care shall incur no charge against his/her sick leave credits for absent time.
- B. In the event an employee is receiving Worker's Compensation benefits, the City shall supplement the same by a weekly sum which, when added to such Workers' Compensation benefits, will equal the employee's regular salary.
- C. Whenever a member of the Fire Department is incapacitated because on injury sustained in the performance of his/her duties, he/she shall be entitled to injury leave with full pay during the period in which he/she is unable to perform his/her duties or until such time as he/she has been accepted for retirement by State Act 345 Pension System, or is employed elsewhere. The supplemental pay provided by the City will not exceed two (2) years from the date of the injury or to the extent of the employee's total accumulated seniority, whichever is greater.

**ARTICLE 10**  
**PHYSICAL EXAMINATIONS**

10.1 The City may, at its expense, provide each employee an annual physical examination, including but not limited to chest x-ray and electrocardiogram. Drug testing may at the City's discretion, be included in annual physical examinations. Employees testing positive will be given a second test to verify the results of the first test. Employees testing positive in both tests will be sent out for evaluation and rehabilitation in a hospital-approved program. Costs not covered by group insurance will be borne by the employee and time off required for program participation will not be reimbursed by the City. Such examination shall be scheduled as nearly as possible on the anniversary date of the employee's last physical examination. It is further understood that the employee may choose to waive his/her annual physical examination.

10.2 The parties agree that the employer shall have the right to name the physician for the examination, provided that he shall have on the eligible lists of physicians both doctors of medicine and doctors of osteopathy.

10.3 A copy of the examination will be provided to the personal physician of the employee if the employee shall so indicate to the employer his/her desire to do so in writing, either prior to the examination or within ten (10) days thereafter.

**ARTICLE 11**  
**INSURANCE**

11.1 Note: The Health Insurance Premium Co-Payment reference herein shall be effective September 1, 2004.

A. Health Insurance Premium Co-Payment:

Employees shall have deducted from their weekly wages a medical premium co-payment based on the contract type in which the employee is enrolled, in accordance with the following schedule:

One Person:	\$10.00
Two Person:	\$20.00
Family:	\$25.00

Said co-payment shall be tax exempt through the City's Cafeteria 125 Plan.

Employees who are not covered by the City's insurance shall not be required to pay the co-payment for medical premiums.

If the employee's spouse is employed by the City, they and their family will only be eligible to be covered on one of the City's health insurance policies. Whichever of the two is enrolled as the primary subscriber will be subject to the language regarding health insurance, which is set forth in the collective bargaining agreement of the subscriber.

Employees who elect not to be covered under the City's health insurance program shall be exempted from the co-payment for medical premiums. This exemption shall be in addition to the "payment in lieu of health insurance" provision of the contract. The employee who elects to opt out of the City's medical insurance program, will not be entitled to re-enroll in the program until the next annual open enrollment period, except in the event that the employee has outside coverage that has been discontinued or terminated. The co-payment for medical premiums will begin immediately upon the reinstatement of the employee's medical insurance.

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The medical premium co-payment required herein is intended to extend to active employees only, and retirees shall not pay medical premium co-payment on health insurance, either now or in the future.

- 11.2. A. The Municipality shall provide for each 40-hour and 50.4-hour employee life and accident insurance of \$50,000. If the employee dies in the line of duty or while acting in the capacity of a fire fighter's duties, the amount of coverage shall be \$100,000. The City agrees to furnish for the employee a sickness and accident insurance benefit of \$100.00 weekly for twenty-six (26) weeks. The premium costs shall be paid by the Municipality.
- B. For employees hired before July 1, 2007, the City will provide the Blue Cross/Blue Shield Community Blue PPO Plan 1 with the \$20 Office Visit Rider, \$20 CBC-MT (Chiropractic) Rider, \$3,000 out of network deductible, and a \$10 generic and \$20 brand name prescription drug card. The employee will have the option of enrolling in the Health Alliance Plan (with \$10/20 prescription drug coverage) in lieu of Community Blue PPO. This coverage will be in effect for all active employees hired before July 1, 2007 and retired employees who retire on or after July 1, 2008, and their families. This also includes employees off work due to injury and/or illness. The City shall pay all premium costs subject to Paragraph "E" below.

Employees hired on or after July 1, 2007, shall have the option of Health Alliance Plan or Community Blue PPO Plan 1 (with applicable riders, co-pays and prescription drug coverage described above), provided that the employee pay the cost differential between the Health Alliance Plan rate and the Community Blue PPO Plan 1 rate in addition to any other premium co-pay should they choose the Community Blue PPO Plan 1 coverage.

All employees regardless of date of hire shall be obligated to utilize generic drugs over brand names, "step therapy". Ninety (90) day mail order supply of maintenance drugs will be available with a 2X co-pay.

In the event a 40-hour employee or a retire 40-hour employee die from any cause that is not duty related, the City shall pay \$50.00 per month toward the medical-hospitalization coverage for the un-remarried spouse and children through the end of the year in which they turn 19, or 23 years of age if a full time student of the 40-hour employee or retiree for (2) years following death. After two (2) years, the un-remarried spouse shall have the option to continue to pay the premiums to remain a member of the insurance group. Effective July 1, 1995, should a retired 50.4 or 40-hour employee die prior to his/her spouse, the spouse and children, through the end of the year in which

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they turn 19 (or 23 year of age, if full-time student), shall continue to receive the same medical hospitalization coverage. The premiums for this coverage shall be paid by the City and shall continue for the un-remarried spouse so long as equal coverage is not available to the spouse through other employment. This provision shall be in effect for those employees retiring on or after July 1, 1995.

Employees who retire on or after July 1, 2008, shall be obligated to pay the same co-pays and deductibles as then active employees.

C. Dental coverage shall be Delta Dental Class I, II, III, and IV as follows:

1. Class I, preventative and diagnostic services and emergency palliative treatment and radiographs (x-rays): one hundred (100%) percent;
2. Class II, oral surgery, endodontic, and periodontic services; relines and repairs; restorative services: eighty (80%) percent;
3. Class III, prosthodontics: eighty (80%) percent;

(Maximum payment per person, per year for Class I, II and III benefits shall be one thousand (\$1,000) dollars.)

4. Class IV, orthodontics: fifty (50%) percent with three thousand (\$3,000) dollar lifetime maximum per eligible person. The orthodontic age limitations are waived for eligible subscribers, spouses and dependent children.

D. The City shall provide for each employee and eligible members of the employee's family, an optical plan. The plan, in general, provides that every employee, spouse and all dependent children under age of nineteen years, an optometric refraction and glasses, if needed, once every two (2) years. The plan details the types of frames and lenses available.

E. In the event an employee or his or her spouse is enrolled or participates in another plan(s), the City shall not be obligated to provide dual coverage. However, if an employee's outside coverage lacks in any or all areas of coverage, i.e., medical-hospitalization, drug rider, dental plan, etc., the City shall pay the necessary premiums in order to supplement the employee's outside insurance where inferior. In the event the employee's outside coverage is discontinued or terminated, the employee will be enrolled in the City's insurance plan, upon written application by the employee without lapse in coverage. To insure adequate levels of coverage, the City will notify

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affected employees to appraise them of their insurance status on a semi-annual basis. It is the intent of this provision that no employee shall suffer a loss of benefits or coverage as a result of termination of the basic City insurance coverage.

- F. In the event a change in insurance carrier(s) is desired, such change shall not take effect without the mutual investigation and consent of both parties to this Agreement, including union membership ratification.
- G. The Municipality will provide the employees with insurance certificates, benefits, riders, identification card, etc., provided by the insurance, and the employee will provide the Municipality with the names of the beneficiary and other pertinent information.
- H. Employees and retirees who elect not to be covered by the medical insurance program will receive a monthly cash payment based on the employee's or retiree's eligibility for coverage as follows:

Single Person Policy:	\$150
Two Person Policy:	\$300
Family Policy	\$400

This will not apply to employees or retirees whose spouse of an employee or retiree of the City or who are eligible to be covered by any other City paid medical insurance. The employee, who elects to opt out of the City's medical insurance program, will not be entitled to re-enroll in the program until the next annual open enrollment period, except in the event that the employee has outside coverage that has been discontinued or terminated.

If an active employee's or retiree's spouse is employed by the City or retired from the City, only one of them will be eligible for medical coverage. The active employee will be covered by the insurance of the retired spouse. If the insurance benefits should be improved or reduced in the future, the retiree will retain the benefits in effect at the time of retirement.

- J. Only natural children or legally adopted children will be eligible for medical, prescription drug, dental and optical insurance, except that the current children or stepchildren of employees who are neither natural children or legally adopted children as of August 1, 1993 will continue to be eligible for medical, prescription drug, dental and optical insurance, subject to the limitations of this Article.



For employees hired after August 1, 1993: An employee's stepchild, who is living with the employee and is being claimed as a dependent for income tax purposes on the employee's IRS form 1040, and who is not eligible to be covered on another health insurance plan that is equal to or better than the City's Health Alliance Plan, may be covered under the employee's health insurance plan provided the employee is enrolled in Health Alliance Plan.

- K. The City may elect, at its option, to have retiree medical insurance premiums paid from the pension fund.

11.3 Retirees shall be eligible to participate in the aforesaid dental, FAE and optical, provided the designated insurance carrier allows retiree participation and further provided that the present cost of any future increase in the cost of said programs shall be borne by and be the exclusive responsibility of each retiree.

Payment by the retiree for said programs shall be accomplished by deducting the applicable amounts from the retiree's pension payment.

Participation under this program by each retiree shall be voluntary, and each retiree shall notify the Human Resources Department, in writing, of his/her decision to either participate or refusal to participate in said program.

Optional retiree paid dental and/or optical coverage must be elected at the time of retirement. Any retiree who does not elect this coverage at retirement will be ineligible to enroll at a later time. Any retiree who enrolls in retiree paid dental or optical coverage and drops the coverage will be forever ineligible for re-enrollment.

11.4 Eligible dependents will be covered by hospitalization, dental and optical insurance through the end of the year they turn age 23 if they are full-time students.

## **ARTICLE 12**

### **PENSION**

12.1 Effective July 1, 1999, upon retirement, employees shall receive a regular retirement pension payable throughout the employee's life of two point eight percent (2.8%) of the employee's Final Average Compensation for all full years of service plus one percent (1%) of the employee's average final compensation multiplied by the number of whole years of service rendered by the employee in excess of twenty-five (25) years to a maximum of five (5) additional whole years. The maximum pension received by any employee shall be 75% of FAC. As set forth in Section 12.2F below, employees hired on or after July 1, 2007, shall only be entitled to a MERS defined benefit program based on base wages only with a 2.25 multiplier.

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- 12.2 A. Employees shall be eligible to retire after twenty (20) years of service with no age requirement.
- B. During the life of this Agreement, the pension provisions of Public Act 345, as amended, will remain in full force and effect. The employees will pay employee contributions required for pension coverage pursuant to the provisions of Act 345.
- C. Employees shall have their "final average compensation" provided for under the terms of Act 345, which shall mean the average of their highest annual compensation received by a member during the three (3) years of his/her highest annual compensation received during the ten (10) years of service immediately preceding his/her retirement or leaving service.
- D. All ranks shall have a pension contribution of five percent (5%)
- E. "Final Average Compensation" as referred to above includes:
1. Base wage, including any deferred compensation;
  2. Cost of living allowance;
  3. Overtime pay capped at a total of \$3,000;
  4. Vacation bank and current year entitlement, which is unused or not paid out prior to retirement date and sick and/or bonus days not to exceed capped bank, plus current, if any;
  5. Longevity pay;
  6. Equivalency pay;
  7. School or degree bonus pay.
- F. Employees hired on or after July 1, 2007, shall only be entitled to a Michigan Employees Retirement System (MERS) Defined Benefit Pension Plan, based on base wages only with a 2.25 multiplier. None of the other factors as set forth in Subsection E 2 through 7 shall be included as part of this MERS Defined Benefit Plan.
- G. Final payoffs shall be paid to the employee within thirty (30) days of the date of retirement.
- H. Effective July 1, 1985, should an employee with a minimum of ten (10) years of service suffer a non-duty related death, the spouse of the employee shall be entitled to receive the regular spousal pension benefit based upon the employee's years of service.

12.3 Employee Pick-Up Contributions: There is hereby created an employer "pick-up" program whereby the mandatory employee contributions to the Retirement System shall be paid by the City in lieu of contributions by the employees. The terms and conditions of such contributions shall be in accordance with the provisions of the Internal Revenue Code Section 414(h)(2) and related Treasury Regulations and applicable law.

Member Contributions: Upon implementation, the City shall, solely for the purpose of compliance with Section 414(h) of the Internal Revenue Code, pick-up, for the purposes specified in that section, the member contributions required by the Retirement System for all salary earned by the member after implementation. The provisions of this Section are mandatory, and the member shall have no option concerning the pick-up or to receive the contributed amount directly instead of having it paid by the City to the Retirement System. In no event may implementation occur other than at the beginning of a pay period.

Tax Treatment: Member contributions picked-up under the provisions of this section shall be treated as City contributions for purposes of determining income tax obligations under the Internal Revenue Code, however, such picked-up member contributions shall be included in the determination of member's gross annual salary for all other purposes under federal and state laws. Members' contributions picked-up under this Section shall continue to be designated member contributions for all purposes of the Retirement System and shall be considered part of the member's salary for purposes of determining the amount of the member's contribution.

### **ARTICLE 13** **UNIFORM ALLOWANCE**

13.1 Fire Fighting Gear: The City shall furnish all fire fighting gear for the employees necessary for the performance of their duties upon request of the employees when needed.

13.2 Uniform Allowance:

- A. Effective July 1, 2007, the City shall pay each employee a uniform allowance the annual amount equal to two percent (2%) of the current Fire/Medic (60 month) base wage to be divided in two (2) equal installments to be paid in May and September of each year. Members of the Fire Fighting Division shall receive the additional annual amount of one hundred dollars (\$100) to be paid the first pay period in July of each year at a nearby uniform company to maintain dress uniforms. Forty (40) hour employees shall receive the additional annual amount of one hundred fifty dollars (\$150) to be paid the first pay period in July of each year at a nearby uniform company to maintain dress uniforms. For new employees, allowances will be prorated on the basis

of months of service on above dates as applies to one year, in monthly increments.

- B. Effective July 1, 2009, the City shall pay each employee a uniform allowance the annual amount equal to two point two five percent (2.25%) of the current Fire/Medic (60 month) base wage to be divided in two (2) equal installments to be paid in May and September of each year. Members of the Fire Fighting Division shall receive the additional annual amount of one hundred dollars (\$100) to be paid the first pay period in July of each year at a nearby uniform company to maintain dress uniforms. Forty (40) hour employees shall receive the additional annual amount of one hundred fifty dollars (\$150) to be paid the first pay period in July of each year at a nearby uniform company to maintain dress uniforms. For new employees, allowances will be prorated on the basis of months of service on above dates as applies to one year, in monthly increments.

13.3 Clothing Issue:

A. Original Issue:

1. Three (3) work uniforms
2. One (1) hat
3. One (1) hat badge
4. Two (2) breast badges
5. One (1) belt
6. One (1) pair regulation shoes
7. One (1) winter coat
8. Fire fighting gear

All items are subject to be returned to the City if the employee does not satisfactorily complete his/her probation. In the event the employee fails to return any of the above, the cost of such items will be deducted from his/her final pay.

- B. Upon successful completion of his/her probation, a new employee will receive the following additional items:
1. Dress uniform blouse
  2. Two (2) pair dress pants
  3. Three (3) white shirts
  4. Two (2) black ties
  5. One (1) wallet badge
  6. I.D. name plate

7. New rubber gear (current issue)
- C. In the event an employee is promoted to a new rank, he/she shall receive the following items:
1. Two (2) breast badges showing rank
  2. Two (2) sets collar rank insignias
  3. One (1) hat badge with rank
  4. One (1) wallet badge with rank
  5. One (1) hat band
  6. Appropriate colored helmet
  7. Appropriate rank insignia

Above items are subject to be returned to the City if the employee does not satisfactorily complete his/her probation.

## **ARTICLE 14**

### **MAINTENANCE OF CONDITIONS**

14.1 Maintenance of Conditions: Wages, hours, and conditions of employment in effect at the execution of this Agreement shall, except as modified herein, be maintained during the term of this Agreement. No employee shall suffer a reduction in benefits as a consequence of the execution of this Agreement, unless specifically altered or reduced by the written terms of this Agreement.

14.2 Unilateral Changes Prohibited: The City will make no unilateral changes in wages, hours and conditions of employment during the term of this Agreement except as in this Agreement modified.

14.3 Relation to Regulations, etc.: This Agreement shall supersede any rules and regulations inconsistent herewith. Insofar as any provision of this Agreement shall conflict with any ordinance or resolution of the City, appropriate City amendatory or other action shall be taken to render such ordinance or resolution compatible with the Agreement, with the exception of Act 78 of the Public Acts of 1935, as amended.

14.4 Duties:

- A. The fire fighters' duties shall consist of keeping fire department buildings and vehicles clean and perform light maintenance work and all other work directly connected with fire fighting and emergency rescue. Heavy maintenance work which requires special skills, including by way of illustration, but not limited to, carpentry work, plumbing, electrical work, wall washing, and painting,

shall not be required to be performed by fire fighters. Fire fighters shall not be required to work on the outside of buildings or on grounds other than washing windows, cutting grass and doing work directly connected with fire fighting and emergency rescue.

- B. All ranks below the rank of Battalion Chief will be State Basic E.M.T. (Emergency Medical Technician) certified unless declared unfit for E.M.T. duty by the City's physician with the Union right of appeal.
- C. The City will continue its present program of City hydrant flow testing. To the extent that the City adopts a formal flow testing program for its hydrants and contemplates the use of Fire Department personnel to perform the duties incident thereto, the use of such personnel shall be contingent upon mutual Agreement by the City with Local 1252 and Local 1128, AFSCME.

**ARTICLE 15**  
**STRIKE PROHIBITION**

15.1 The Union will not engage in nor sanction strike action during the life of this Agreement, nor will the employer lock out employees during the life of this Agreement.

**ARTICLE 16**  
**GRIEVANCE AND ARBITRATION**

16.1 Grievance Procedure: Should any differences, disputes or complaints arise as to the meaning of the application of the provisions of this Agreement, such differences shall be resolved in the following manner:

- A. The President of the Union or his/her representative may initiate a grievance by submitting such grievance in writing to the Chief of the Fire Department or his/her representative within thirty (30) days of the Grievant or Association acquiring knowledge of the alleged grievance. The Chief of the Fire Department or his/her designee will have ten (10) calendar days from the date of receipt of the grievance to reply to the same in writing.
- B. If the grievance is not satisfactorily resolved, the President of the Union or his/her representative will have ten (10) days to submit the grievance to the Human Resources Director or his/her representative designee. The Human Resources Director or his/her representative shall have ten (10) days in which to file an answer.

- C. If the grievance is not satisfactorily adjusted at the preceding step, the President of the Union or his/her designated representative may, within thirty (30) days, demand in writing a hearing under Act 78 or in the alternative, request arbitration and the other party shall be obligated to proceed as demanded. The demand for one procedure shall act as a firm and final waiver of the other. If arbitration shall be selected, an arbitrator shall be selected from a rotational list of five (5) mutually agreed upon arbitrators with the option to review said list every three (3) years. The expenses of the arbitration, except the parties' own expenses, shall be borne equally by the parties. The arbitrator shall have the authority and jurisdiction to determine the propriety of the interpretation and/or application of the Collective Bargaining Agreement respecting the specific grievance in question, but he shall not have the power to alter or modify the terms of the Agreement. The decision of the arbitrator shall be final and binding upon the parties.
- D. Time limits set forth above may be extended by mutual Agreement.
- E. In the event the time limits herein are violated by the Union, the grievance shall be deemed withdrawn with prejudice to the Grievant. If the time limits are violated by the City or its respective agents on more than one step of the grievance procedure, the grievance shall be deemed awarded and the requested relief granted. Should the Union have to enforce this time limit provision due to the City violating time limits more than once on any one grievance, the costs of arbitration shall be borne by the City.
- F. No grievance settlement short of Act 78 hearing or Arbitrator's award shall be deemed to have precedential effect.
- G. For purposes of discipline or discharge, newly hired probationary employees shall have access to the grievance procedure through and including only Step 2.

16.2 Other Remedies: Subject to the restrictions contained in 1C above, the grievance procedures provided in this Agreement shall be supplementary or cumulative to, rather than exclusive of, any procedures or remedies afforded to any employee by law.

## **ARTICLE 17**

### **HOURS OF EMPLOYMENT**

17.1 Work Schedule: The work schedule of the Fire Department shall be:

- A. For the fire fighting division, as prescribed by Act 125, Public Acts of 1925, as amended by Act 115, Public Acts of 1965, as amended.

- B. The Deputy Chief shall be on a forty (40) hour per week schedule.
- C. The Platoon System shall be a three (3) platoon system.
- D. Normal starting time for 50.4 hour employees will be 7:00 a.m.
- E. Forty hour employees will work four (4) ten (10) hour days per week.

17.2 Trading of Days: Subject to department manpower requirements, employees shall be permitted to voluntarily trade work or leave days with other employees who are within two (2) ranks above or below, with prior approval by the Chief or his/her designee, as long as the employee assuming the assignment meets all minimum qualifications for the assignment being accepted.

The two (2) rank limitation shall not apply to leave day trades between employees on the same shift.

The parties agree to use of Trade Slips generated from any station. The City retains the right to log all trades.

## **ARTICLE 18** **GENERAL**

18.1 Separability: This Agreement is subject to the laws of the State of Michigan with respect to the powers, rights, duties and obligations of the City, the Union, and the employees of the bargaining unit, and in the event any provision of this Agreement shall at any time be held contrary to law by a court of competent jurisdiction from whose final judgment or decree no appeal has been taken within the time provided thereof, such provision shall be void and inoperative; however, all other provisions of this Agreement shall insofar as possible, continue in force and effect.

18.2 Distribution of Agreement: A copy of this Agreement shall be distributed by the City to all employees of the Fire Department.

## **ARTICLE 19** **UNION SECURITY**

19.1 It shall be a continuing condition of employment that all employees who are presently members of the Union shall maintain such membership and pay the Union's uniform dues, fees, and assessments. It shall be a continuing condition of employment that all employees who are not members of the Union and who do not become and remain



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members of the Union shall pay a bargaining service fee (hereinafter referred to as agency shop service fee) in an amount equivalent to such uniform dues, fees and assessments. Employees who fail to comply with the requirement within thirty (30) days shall be discharged by the employer.

19.2 Each employee in the bargaining unit shall execute an authorization for the deduction of Union dues, or equivalent agency shop service fees.

19.3 The City shall deduct from the pay of each employee from whom it receives an authorization to do so, the required amount for the payment of Union dues, fees and assessments or agency shop service fees. Such sums, accompanied by a list of employees from whose pay they have been deducted and from whom no deductions were made and the reason therefore, shall be forwarded to the Union office within thirty (30) days after such collections have been made.

19.4 The City shall, at the Union's request, establish a payroll deduction for the purpose of allowing Union employees to make regular, voluntary individual contributions to the Union's political action committee or any other non-profit organization for the benefit of the Fire Service. The Union shall be limited to no more than two deductions under this Section; and said deductions shall be subject to an annual open enrollment period, which shall be agreed upon between the City and the Union at the time of the Union's request.

**ARTICLE 20**  
**FOOD ALLOWANCE**

20.1 Effective July 1, 2007, the food allowance shall increase annually to an amount equal to two percent (2%) of the current Fire Medic (60 month) base wage to be divided in two (2) equal installments to be paid the first pay period of January and the first pay period of July.

20.2. Effective July 1, 2009, the food allowance shall increase annually to an amount equal to two point two five percent (2.25%) of the current Fire Medic (60 month)-base wage to be divided in two (2) equal installments to be paid the first pay period of January and the first pay period of July.

20.3 40 Hour Employees: An employee must work a minimum of five hundred (500) hours between January 1<sup>st</sup> and June 30<sup>th</sup> to be eligible for food allowance in January and work a minimum of five hundred (500) hours between July 1<sup>st</sup> and December 31<sup>st</sup> to be eligible for food allowance in July. Past practice of pro-ration shall remain in effect. Hours worked shall include union business, vacation days, holidays, personal leave days, trade days, compensable injury days, and bereavement days.

20.4 50.4 Hour Employees: An employee must work a minimum of six hundred twenty-five (625) hours between January 1<sup>st</sup> and June 30<sup>th</sup> to be eligible for food allowance in January and work a minimum of six hundred twenty-five (625) hours between July 1<sup>st</sup> and December 31<sup>st</sup> to be eligible for food allowance in July. Past practice of pro-ration shall remain in effect. Hours worked shall include union business, vacation days, holidays, trade days, compensable injury days and bereavement days.

## **ARTICLE 21** **DEPARTMENT STRENGTH**

It is agreed between the parties that the fire fighting work force will be on duty at each station at all times. When, in the event of sickness, vacation leave or any reason whatsoever, the work force is reduced below the level deemed by the Fire Chief to be safe, he will then refer to the overtime schedule for the next man in line to work.

## **ARTICLE 22** **SCHOOLING**

- A. The City agrees to encourage fire protection training for its employees at approved training centers plus colleges and universities which are approved by the North Central Accreditation Committee and subject to prior approval by the Chief and budget limitations.
- B. Employees having credit course approval must receive a grade equivalent to "C" or better for tuition reimbursement and for required textbooks. Employees attending training seminars or training programs with prior approval and presentation of a written document from the school indicating satisfactory completion of the work will receive reimbursement for tuition, fees and books subject to the other provisions of this Article.
- C. The parties agree that no employee will suffer a diminution in pay as a result of attendance for approved training or credit courses. In no case will an employee while attending school receive more than his/her regular pay as a result of such training programs.
- D. The parties agree that the City will provide required textbooks at each station.

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- E. In July of each year, a bonus shall be paid as an incentive to achieve higher education according to the following schedule:

Associate Degree: \$200.00  
Bachelor Degree: \$400.00  
Master Degree: \$800.00

Additionally, in July of each year, employees holding either an EMT or Paramedic license shall receive an incentive bonus according to the following schedule:

EMT \$1,500.00  
Paramedic: 5% of the 60 month fire medic annual base rate in effect on July 1<sup>st</sup> of the year in which the incentive bonus is paid.

Employees holding a Paramedic license shall not be entitled to receive the EMT bonus.

Effective immediately, the City shall pay for the cost of license fees relative to emergency medical service certification, including, but not limited to E.M.T. certification, C.P.R. and Automatic Defibrillator.

All employees shall use the Fire Department address for all EMS licenses.

- F. The City shall establish a Department Educational Committee to determine each applicant's eligibility for the incentive bonus program. The Committee will review and examine all transcripts, records, and courses pertaining to the candidate's degree. Said review and examination will be for the purpose of ascertaining the relationship of courses taken for the degree attained and its value to fire protection services for the City of Taylor Fire Department. The Committee will have and use reference the North Central Association of Colleges and Schools, Commission on Institution of Higher Education Information Handbook.
- G. All employees who attend Department required E.M.T. and paramedic renewal schooling outside their regular hours of work shall receive pay at time and one half.
- H. Training and education opportunities will be provided as budgeted and posted in a timely fashion.

**ARTICLE 23**  
**SAFETY COMMITTEE**

The Fire Department Union President or his/her designee and the Fire Department Chief or his/her designee will attend the City of Taylor's monthly Safety Committee meetings, and will have the power invested in the membership of that committee as defined in the Safety Committees' by-laws.

Employees attending these meetings will suffer no diminution in pay.

**ARTICLE 24**  
**STAFFING**

The parties agree that the Fire Department will maintain the current suppression staffing level of fifty-three (53) members and the daily shift staffing of fourteen (14) members, so long as the City provides advanced life support transport. However, and notwithstanding anything to the contrary herein, the parties understand, acknowledge and agree that the City has no obligation to continue to provide advanced life support transport.

Effective October 1, 2008, twelve (12) positions of the classification of Sergeant shall be established at the wages as set forth in Article 4. The initial promotions to the twelve (12) Sergeant positions shall be by seniority only from the Fire-Medic rank. Future promotions into the Sergeant classification shall be pursuant to Article 8, Seniority. The employer and the Union shall develop a job description with duties to include, but not limited to, driving/operating fire truck/engine, upgrading to the Lieutenant position, maintaining current EMS license and continue to be included in the night watch rotation. Moreover, the parties agree that Lieutenants will ride on the Department's ambulances.

Attached as Appendix A is the Organizational Rank Chart, which is incorporated into this Collective Bargaining Agreement by reference.

**ARTICLE 25**  
**DURATION**

- 25.1 This Agreement shall be in effect the first day of July, 2007 and shall remain in force and effect to and including June 30, 2011.
- 25.2 Future Negotiations: The parties agree that commencing no later than April 1, 2011, they will undertake negotiations for a new Agreement for a succeeding period.
- 25.3 Extension: In the event that negotiations extend beyond the said expiration date of this Agreement, the terms and provisions of this Agreement in effect on June 30, 2011 shall remain in full force and effect pending Agreement upon a new contract.

No new and/or additional wages, benefits, hours or conditions of employment shall be applicable to members of the bargaining unit on or after July 1, 2011 in the absence of a mutual Agreement between the City and the Union or an Act 312 award.

## **ARTICLE 26** **EMPLOYEE BILL OF RIGHTS**

The City of Taylor does further agree to indemnify and save harmless all employees of the City of Taylor Fire Department from and against all claims or suits, based on negligence, damages, costs, losses and expenses arising out of the defense of each and every action taken by employees in the course of or in the performance of their duties.

Said indemnification shall include, but not be limited to, attorney's fees, investigation costs, settlements, and/or judgment of any kind, excluding intentional torts and/or actions taken outside the scope of employment.

Said indemnification shall either take the form of insurance coverage, including defense and payment of judgment or settlement, or by the providing of legal counsel, and payment of judgment or settlement. Said legal counsel, if retained by the City of Taylor and not retained by the insurance carrier, shall be acceptable to the collective bargaining representative.

## **ARTICLE 27** **DRUG POLICY**

### 27.1 Purpose:

- A. To establish and maintain a safe, healthy working environment for all employees.
- B. To ensure the reputation of the Taylor Fire Department and its firefighters as good, responsible citizens worthy of public trust.
- C. To reduce the incidents of accidental injury to persons or property.
- D. To provide assistance toward rehabilitation for any employee who seeks the Fire Department's help in overcoming any addiction to, dependence upon, or problem with drugs.

27.2 Benefits, Inconvenience, Cooperation: Those employees with drug abuse problems make up only a small fraction of the work force, and the Fire Department regrets any inconvenience that may be caused to the many non-abusers by the problems of the few. It is believed, however, that the benefits to be derived from the reduction in numbers of accidents, the greater safety of all employees, and the rehabilitation or suspension or termination of those who, because of drugs, are a burden upon all other employees, will more than make up for any inconvenience or loss the rest of us must be subject to. The Fire Department earnestly solicits the understanding and cooperation of all employee organizations in implementing the policies set forth herein.

27.3 Definitions:

- A. Drug-means any substance (other than alcohol) capable of altering the mood, perception, or judgment of the individual consuming it.
- B. Prescribed Drug-means any substance prescribed for an individual consuming it by a licensed medical practitioner.
- C. Illegal Drug-means any drug or controlled substance, the sale or consumption of which is illegal.
- D. Supervisor/Command Officer-means the Officer, Acting Officer or individual who is the member's immediate superior in the chain of command.
- E. Shift Commander-means the Battalion Chief who is on duty at Station #1.
- F. Impairment to injure by weakening, diminishing or decreasing strength and value, physical or mental.
- G. Use-to avail oneself of, put to one's own purpose, to consume or expend by using.
- H. Employee Assistance Program-means Employee Assistance Program provided by the Department of Human Resources, City of Taylor.

27.4 Employee Assistance Program of the Department of Human Resources:

- A. Any employee who feels that he/she has developed an addiction to, dependence upon or problem with drugs, legal or illegal, is encouraged to seek assistance. Entrance into the Employee Assistance Program can occur by self-referral, recommendation, or referral by a supervisor. No employee will be disciplined on account of any request for assistance under this

Section, or will any employee be disciplined, as a result of any information disclosed by the employee during his/her efforts to enter or participate in the Employee Assistance Program.

- B. Request for assistance through "recommendation" or "supervisor referral" will be treated as confidential. "Self referral" confidentiality will be maintained between the individual seeking help and the Employee Assistance Program personnel.
- C. Rehabilitation itself is the responsibility of the employee. For employees enrolled in a formal treatment program, the Fire Department will grant rehabilitation leave at full pay up to accumulated sick leave. Employees who have exhausted their accumulated sick leave will be allowed to use vacation time, personal leave days, etc. The cost of rehabilitation will be borne by the employer to the extent covered by the current contractual insurance program. Any excess costs remain the responsibility of the individual employee. The rehabilitation program used will be agreed to by the City and Union.
- D. To be eligible for continuation in employment on a rehabilitation pay basis, the employee must have been employed at least one year, must maintain at least weekly contact with the Fire Chief's or Human Resources Director's office; and must provide verification that he or she is continuously enrolled in a treatment program and actively participating in that program.

Upon successful completion or treatment, the employee will be returned to active status without reduction of pay or seniority.

#### 27.5 Prescription Drugs:

- A. Employees who are obliged to take a prescription drug(s) under "the direction of a licensed medical practitioner shall advise their superior upon reporting to duty that they are under the influence of, or are required to take, prescription drugs or internal medicine that may affect their work performance. When an employee is required to take prescription drugs or other medicine, a physician's statement may be required indicating whether or not the employee can perform his/her regularly assigned duties.
- B. No prescription drug shall be brought upon Fire Department premises by any person other than the person for whom the drug is prescribed, by a licensed medical practitioner, and shall be used only in the manner, combination, and quantity prescribed.

- C. No employee who complies with (A) and (B) above, with respect to a particular prescription, drug or other medicine, can be disciplined or required to attend employee assistance on account of that particular prescription drug-or other medicine.

27.6 Procedures for Testing:

- A. Demand for Testing: The City may require departmental personnel to submit to a test for illegal drugs or prescription drugs, under the following circumstances:

- 1. The employee is, based on "reasonable suspicion", requested/ordered to submit to testing by a command officer.

- B. Standards for Determining Reasonable Suspicion:

- 1. The test must be requested by a command officer. A "command officer" shall be deemed to be an officer of the rank of lieutenant or higher, or a supervisor acting in the capacity of command officer in the absence of a command officer.
- 2. "Reasonable Suspicion" is defined to mean objective, articulable and specific facts which would support a reasonable individualized suspicion that the employee to be tested is using or has used substances which impair his or her ability to safely and effectively perform his or her duty.
- 3. Where the "reasonable suspicion" is based on personal observation by a command officer, the objective facts must be articulable and may include the person's appearance and behavior.

If the command officer, based upon the criteria set forth above, determines that a test should be requested, he/she shall comply with the following procedure. First, the firefighter shall be relieved from duty. If the firefighter is at the scene of an emergency, he/she may be directed to return to a station and complete this testing procedure. Once the firefighter is relieved from duty, a command officer shall prepare a signed, dated, timed, and contemporaneous report reducing the objective facts and reasonable inferences drawn from those facts to writing, and shall immediately furnish a copy to the employee. The employee shall, at that same time, be given the opportunity to explain his/her behavior/action/appearance. Upon request, the employee shall have the right to union representation. Failure of the command officer to prepare the report in accordance with the procedure



outlined in this Section shall render any subsequent test and discipline based upon that test void.

- D. Review of Report: If, following the employee's explanation, the command officer determines that a test is still required, he/she shall submit a copy of his/her report to the shift commander. The shift commander shall evaluate the report and explanation of the reason for testing, and shall hear the employee's explanation for his/her behavior (if any). The shift commander shall then determine if there is reasonable suspicion for the test. Any test given without the evaluation of the shift commander, and any discipline based upon that test, shall be void.
- E. Demand for Testing: If the shift commander, with the concurrence of the Director of Human Resources, has determined that a test shall be ordered, the order will be given by a command officer. At the time that the order is given, the employee shall be advised that refusal to submit to the test shall be cause for discipline, up to and including discharge. Should an employee's tour of duty expire or he/she otherwise be in an off-duty status during the order for testing process, the employee will be compensated precisely as if that employee were on active duty status until the process of obtaining a specimen is completed.
- F. Identification of Employee: The employee's identity shall be checked and verified by the requesting supervisor/command officer at the time of the testing request/order.

Drug Testing Procedure: The procedure followed in giving the drug test, including but not limited to the collection of the sample, chain of custody, storage of the sample, the type of initial and confirmatory tests used, and the amount of drug or drug metabolite to be regarded as a positive drug test, will all be in conformance with Federal Regulations (Federal Register, Volume 53, No. 69, pg. 11979-11989).

#### 27.7 Employee Assistance and Discipline:

- A. An employee who tests positive for illegal, controlled or prescription substances, or alcohol, shall be required to participate in the Employee Assistance Program. Employees who successfully complete the program to the satisfaction of the program's director or supervising physician shall not be disciplined for their drug use.

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- B. Employees who fail to complete the Employee Assistance Program, as specified in (A) above, may be disciplined for their employment-related drug use.
- C. Employees whose drug use or prescription drug abuse is discovered by the City in some manner other than by the drug test outlined in this policy/Article, shall be treated as if he/she had tested positive under this policy/Article.
- D. Notwithstanding any other provision of this policy/Article, where an employee engages in conduct which, given proof of his/her on-duty, intoxicated state, creates an unreasonable risk of harm to any person, that employee may be disciplined appropriately in addition to being referred to the Employee Assistance Program. It is agreed that discipline under this Section shall include discharge of the employee only in the most severe case.
- E. Notwithstanding any other provision of this Agreement, where an intoxicated employee violates the Rules and Regulations of the Department or any provision of the Collective Bargaining Agreement, that employee may be disciplined appropriately in addition to being referred to the Employee Assistance Program. "Appropriate discipline" is defined as discipline of precisely the same severity that the employee would have received for his/her conduct while not intoxicated.

The City shall have the option to conduct as many as four (4) random drug tests on an employee who has completed the Employee Assistance Program in order to guarantee that the Program has been completed successfully. No such random test may be given more than one (1) year following the date of the employee's completion of the program. A positive test result under this provision shall have the same effect as a positive test result under Section 6 or Section 7 C.

- F. An employee shall have the right to avail himself/herself of the Employee Assistance Program no more than once in any three-year period, or three times during the employee's career in the Fire Department. An employee who tests positive, after his/her right to utilize the Employee Assistance Program has expired under this subsection, may be disciplined under the Collective Bargaining Agreement. The City, in its sole discretion, may permit an employee to avail him/herself of the Employee Assistance Program more frequently than provided in this subsection.

27.8 Grievance Procedure: Any disputes arising under this policy are subject to the parties' grievance and arbitration procedures.

**ARTICLE 28**  
**CIVILIAN EMPLOYEE**

The Union agrees to allow the City to employ civilians outside of the Union in the position of dispatcher at a non-Taylor fire station location. The Union also agrees that Police and Fire dispatching can be combined; and in said event, the dispatchers shall be located at the Police Department. The City may use injured fire fighters that are unable to serve in full capacity positions "light duty" as dispatchers within reason.

**ARTICLE 29**  
**RECREATION CENTER MEMBERSHIP**  
**SPORTSPLEX ICE SKATING PRIVILEGES**

- A. Membership in the City's Recreation Center shall be granted and renewed annually to all active and future employed members of the Fire Department and their immediate household family members. Participation in limited attendance activities may be restricted to non-peak hours at the City's sole discretion. Said membership shall terminate upon the ending of the members employment with the City.
- B. Fire fighters with proper identification, may have open skating privileges at the City's Sportsplex, limited to space availability as determined by the City.

The foregoing Agreement has been duly ratified by the membership of the Taylor Professional Fire Fighters Union, Local 1252, IAFF, AFL-CIO on \_\_\_\_\_ and approved by the Taylor City Council on \_\_\_\_\_.

For the City:

\_\_\_\_\_

BY: \_\_\_\_\_

ITS: \_\_\_\_\_

For the Union:

\_\_\_\_\_


\_\_\_\_\_

\_\_\_\_\_

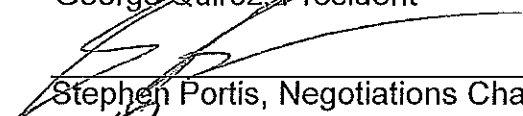
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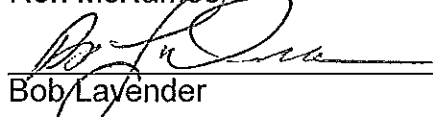
Agreement between the City of Taylor and the Taylor  
Professional Fire Fighters Union, Local 1252, IAFF, AFL-CIO  
July 1, 2007 through June 30, 2011

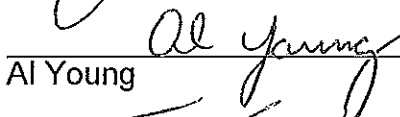
  
\_\_\_\_\_  
Cameron G. Priebe, Mayor

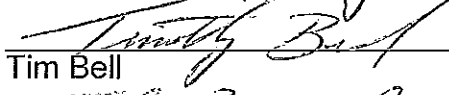
  
\_\_\_\_\_  
George Quiroz, President

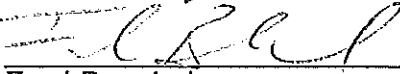
  
\_\_\_\_\_  
Stephen Portis, Negotiations Chairman

  
\_\_\_\_\_  
Ron McNamee

  
\_\_\_\_\_  
Bob Lavender

  
\_\_\_\_\_  
Al Young

  
\_\_\_\_\_  
Tim Bell

  
\_\_\_\_\_  
Fred Buechel

APPENDIX A

ORGANIZATIONAL RANK CHART

Training & Maintenance Battalion Chief  
EMS Battalion Chief per Letter of Understanding dated 11/10/99  
Fire Marshal / Battalion Chief  
Fire Inspector / Captain  
Fire Inspector / Captain per Article 8.4 of the Collective Bargaining Agreement  
EMS / Captain per Article 8.4 of the Collective Bargaining Agreement  
Fire Inspector / Lieutenant per Article 8.4 of the Collective Bargaining Agreement

STATION #1

A-SHIFT

Battalion Chief  
Captain  
Lieutenant  
Sergeant  
Fire Medic  
Fire Medic

B-SHIFT

Battalion Chief  
Captain  
Lieutenant  
Sergeant  
Fire Medic  
Fire Medic

C-SHIFT

Battalion Chief  
Captain  
Lieutenant  
Sergeant  
Fire Medic  
Fire Medic

STATION #2

A-SHIFT

Captain  
Lieutenant  
Sergeant  
Fire Medic

B-SHIFT

Captain  
Lieutenant  
Sergeant  
Fire Medic

C-SHIFT

Captain  
Lieutenant  
Sergeant  
Fire Medic

STATION #3

A-SHIFT

Captain  
Lieutenant  
Sergeant  
Fire Medic

B-SHIFT

Captain  
Lieutenant  
Sergeant  
Fire Medic

C-SHIFT

Captain  
Lieutenant  
Sergeant  
Fire Medic

LETTER OF UNDERSTANDING  
BETWEEN  
THE CITY OF TAYLOR AND IAFF LOCAL 1252

~~The parties agree to use of Trade Slips generated from any station. The City retains the right to log all trades.~~

~~The parties further agree the intention is to have a 54 man suppression department with minimum daily staffing of 14 suppression employees (schedule attached).~~

~~9 Captains  
9 Lieutenants  
3 Battalion Chiefs~~

~~12 Sergeants, including 2 current Fire Medics not on the sergeant list, will be eliminated through attrition.~~

~~The parties agree the intention is to hire the best Auxiliary Fire Fighters. A committee will be created consisting of the Fire Chief, a representative of the Union, selected by the Union, and a representative of the Personnel Department.~~

FOR THE CITY:

FOR THE UNION:

*[Signature]* 5-15-99

*[Signature]* 5-15-99

*[Signature]* 5-13-99

*[Signature]* 5-17-99

*[Signature]* 5-13-99  
*[Signature]* 5-13-99

MEMORANDUM OF UNDERSTANDING  
between  
THE CITY OF TAYLOR AND IAFF LOCAL 1252

The City of Taylor and IAFF Local 1252 herein agree that at the direction of the Mayor the Fire Chief shall have retreat rights to IAFF Local 1252 at the rank at which he left without loss of seniority. This agreement is subject to ratification by the membership.

FOR THE CITY:

*Donald E. [Signature]*

FOR THE UNION:

*[Signature]*

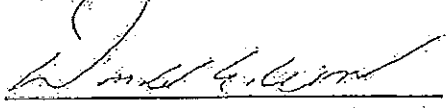
*[Signature]*

Date: 6/30/99

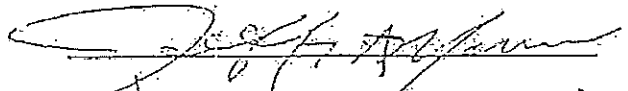
LETTER OF UNDERSTANDING  
CITY OF TAYLOR AND IAFF LOCAL 1252

The City of Taylor and IAFF Local 1252 herein agree to negotiate a Transport Enterprise Division. Should a Transport Enterprise Division be created, the parties further agree to negotiate bonus pay or improvements to the Fire/Medic wage schedule should it be deemed necessary by mutual agreement of the parties. Continued operation is contingent upon the Transport Enterprise Division sustaining itself with its own revenue sources and requiring no net cost to the City.

FOR THE CITY:

  
7-9-99

FOR THE UNION:

  
Vincent A. Kozel



MEMORANDUM OF UNDERSTANDING  
between  
THE CITY OF TAYLOR AND IAFF LOCAL 1252

The City of Taylor and IAFF Local 1252 herein agree to the following ~~Fire/Paramedic salary schedule upon the implementation of the EMS Transporting Division. Said employees must obtain and maintain a Paramedic license. All new hires will be subject to the five years salary schedule.~~

Onset of Transporting

<del>60 Months</del>	<del>\$15.13</del>
<del>48 Months</del>	<del>\$11.1876</del>
<del>36 Months</del>	<del>\$10.3618</del>
<del>24 Months</del>	<del>\$10.00</del>
<del>12 Months</del>	<del>\$10.00</del>
<del>Start</del>	<del>\$10.00</del>

The Parties further agree to the addition to the bargaining unit of an EMS Coordinator classification at the rank of Battalion Chief on a forty (40) hour schedule. The EMS Coordinator's duties shall be added to the Rules and Regulations. This position shall be filled pursuant to P.A. Act 78 of 1935, as amended, with the following exception:

The procedure for the first permanent promotion to the position of EMS Coordinator shall allow the following personnel to be eligible:

- All Taylor Fire Fighters at any rank, currently by seniority
- Shall be a licensed paramedic

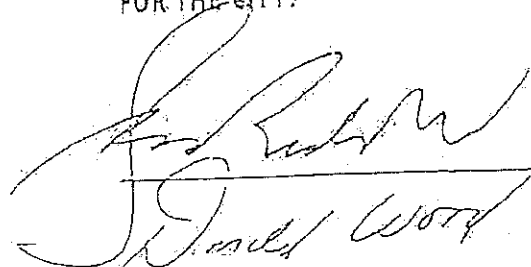
The Fire Fighter accepting this position will be required to meet the following conditions in order to complete their probation and to maintain the rank and position of EMS coordinator:

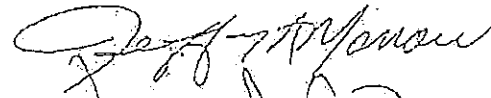
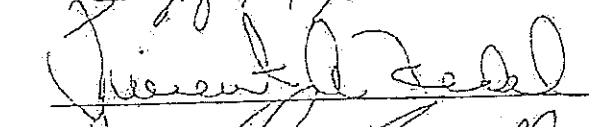
- Shall become a paramedic instructor and coordinator for the Fire Department
- Shall agree to stay in the position for a minimum of one (1) year
- Shall revert to their previous rank should they leave the EMS Coordinator position
- Shall maintain a paramedic license

The EMS Coordinator position shall be permanent as long as the City maintains an Advanced Life Support System.

FOR THE CITY:

FOR THE UNION:

  
David Wood

  
  
Michael Brennan

11/10/99

MEMORANDUM OF UNDERSTANDING  
between  
THE CITY OF TAYLOR AND IAFF LOCAL 1252

With this Memorandum, the City of Taylor (the "City") and IAFF Local 1252 (the "Union") agree to provide City employees the following benefit under the parties' current collective bargaining agreement.

The City and the Union agree that, effective October 1, 2000, for the duration of the current collective bargaining agreement, the City will reimburse, out of the Police & Fire Pension Fund, current and future retirees the cost of Medicare Part B monthly premiums for both retirees and their spouses.

FOR THE CITY:

By: [Signature]

Its: Mayer

Date: 10-4-00

FOR THE UNION:

By: [Signature]

Its: IAFF LOCAL 1252

Date: 9/21/00