

**ADMINISTRATOR'S
CONTRACT OF EMPLOYMENT**

THIS AGREEMENT

Made effective this day, July 1, 2012, between the BELDING AREA SCHOOLS BOARD OF EDUCATION, hereinafter called the BOARD and Sara Shriver hereinafter called the ADMINISTRATOR, for the school year 2012-2013, for the position of Director of Instruction and Technology.

WITNESSETH:

1. **EMPLOYMENT AND DUTIES.** The BOARD hereby employs the ADMINISTRATOR to perform such administrative duties connected with the BOARD as may be assigned from time to time by the BOARD OR SUPERINTENDENT. The ADMINISTRATOR represents that he is duly and legally qualified to perform the duties of the employment position hereinafter designated.
2. **CONTRACT VALIDITY.** The ADMINISTRATOR represents that he/she holds all certificates and credentials required by law (including Department of Education regulations and by the State Board of Education) to serve in the position assigned. If at any time the ADMINISTRATOR fails to hold the certificates and credentials required by law (including Department of Education and Board regulations) for the position assigned, this contract shall automatically terminate and the BOARD shall have no further obligation hereunder.
3. **EMPLOYMENT AND DUTIES.** Said ADMINISTRATOR agrees to perform the duties required of the ADMINISTRATOR by law and to obey and fulfill the rules and regulations as established by the BOARD and to carry out its education program and policies during the entire term of this contract. The ADMINISTRATOR is subject to assignment and transfer, at the discretion of the SUPERINTENDENT OF SCHOOLS or the BOARD.

The ADMINISTRATOR will be subject to layoff should the position be eliminated, should there be restructuring or should the BOARD otherwise determine it is necessary to institute layoffs and make administrative reassignments.

Said ADMINISTRATOR will receive seniority over all hires made after her if reductions are necessary.

The DISTRICT may terminate this contract during its term for performance related reasons or for other business related purposes, but in no event shall the termination be for reasons that are arbitrary or capricious.

4. **COMPENSATION.** The salary for the contract period shall be as herein set forth or as stated in the ADMINISTRATOR Handbook in the event of a transfer or reassignment.

The ADMINISTRATOR shall be given additional benefits such as paid leave time and insurance as may be set forth in the Administrative Handbook adopted by the DISTRICT for the position and as may be changed from time to time.

The DISTRICT is authorized to make such payroll deductions as may be required by law or authorized by the ADMINISTRATOR and such sums as have not been earned due to absence from employment.

5. **VACATION.** Vacation time for each 52-week administrator will be credited for use on July 1 and should be used in accordance with the policy set forth in the Administrative Handbook.
6. **TENURE.** The ADMINISTRATOR shall not have tenure in any non-classroom capacity by virtue of this Contract of Employment.
7. **SICK LEAVE.** The ADMINISTRATOR will be afforded the same emergency and sick leave of absence granted to ADMINISTRATORS under the policies established from time to time by the BOARD.
8. **CONTRACT PERIOD.** This contract shall be effective for the period hereinafter set forth. The DISTRICT reserves the right to establish from time to time such employment regulations as it deems reasonable and to make such modifications in any subsequent agreement with the ADMINISTRATOR as may be permitted by law.
9. **TERMS.** Any additional terms, whether appearing on the reverse side of this agreement or attached hereto, shall constitute a part of this agreement.

10. CONTRACT AND SALARY INFORMATION:

Length of Contract: One (1) Year (July 1, 2012 - June 30, 2013)
Scheduled Work Year: 52 Weeks, 4 Weeks Vacation
Salary Adjustment Date: July 1, 2012
Salary Adjustment Termination Date: June 30, 2013

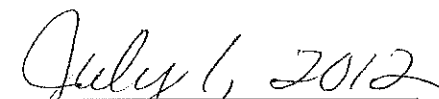
TOTAL ANNUAL SALARY: \$91,000


Said sum (total salary) shall be paid in equal installments, the first payment to be made about July 6, 2012 with subsequent payments to be made on a bi-weekly basis.

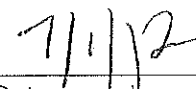
IN WITNESS WHEREOF the parties hereto have set hereunto their hands and seals this day and year above written.

ADMINISTRATOR

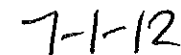

Sara Shriver


Date

BY: 
BOARD PRESIDENT


Date

BY: 
BOARD SECRETARY


Date

**ADDENDUM TO
CONTRACT OF EMPLOYMENT**

THIS AGREEMENT

Made effective this day, July 9, 2012, between the BELDING AREA SCHOOLS BOARD OF EDUCATION, hereinafter called the BOARD and Sara Shriver hereinafter called the ADMINISTRATOR, for the school year 2012-2013, for the position of Interim Superintendent. This agreement hereby amends and is in addition to the current contract of employment, dated July, 1 2012 between the parties.

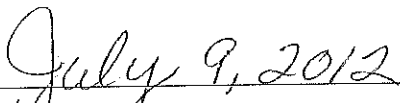
WITNESSETH:

1. **EMPLOYMENT AND DUTIES.** The BOARD hereby employs the ADMINISTRATOR to perform the additional duties required of the position of Interim Superintendent. Said duties shall not include administration of the current bond projects, nor bargaining unit negotiations.
2. **COMPENSATION.** Administrator shall be paid a stipend of \$27,500. Said sum (total stipend) shall be paid in equal installments, with payments made on the regular, bi-weekly pay period.
3. **TERMINATION.** If primary contract of employment is terminated, this addendum shall end as of the same date. No subsequent compensation shall be paid as of termination date.

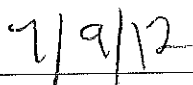
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ADMINISTRATOR

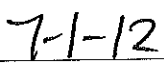

Sara Shriver


Date

BY: 
BOARD PRESIDENT


Date

BY: 
BOARD SECRETARY


Date