

LETTER OF UNDERSTANDING

between

**WALLED LAKE CONSOLIDATED SCHOOL DISTRICT**

and

**WALLED LAKE EDUCATION ASSOCIATION, MEA-NEA**


The Walled Lake Consolidated School District and the Walled Lake Education Association entered into this letter of understanding to amend Article XXV – Letter F – regarding meetings and professional development expectations for shared time teaching.


Shared time teachers will be required to attend parent/teacher conferences and curriculum night/open house.

Shared time teachers will be required to complete in-service requirements as listed below:

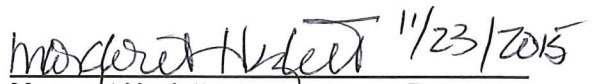
- 1) Shared time teachers at the elementary level will attend the three (3) hour first day professional development meeting and will complete three (3) hours of the required online professional development component provided by the District. They will also be required to attend a total of nine (9) hours of professional development/professional learning community done in either of the following formats:
  - a) five (5) professional development hours and four (4) professional learning community hours; or,
  - b) four (4) professional development hours and five (5) professional learning community hours.
- 2) Shared time teachers at the secondary level will attend the three (3) hour first day professional development meeting and three (3) hours of the full day professional development day held in November. They will also be required to attend a total of nine (9) hours of professional development/professional learning community done in either of the following formats:
  - a) five (5) professional development hours and four (4) professional learning community hours; or,
  - b) four (4) professional development hours and five (5) professional learning community hours.
- 3) These meetings should be completed whenever possible on days when the teacher is already scheduled to work. For any additional hours completed that the teacher is required to attend when not scheduled to work, the teacher will be compensated at the substitute rate.
- 4) If the teacher voluntarily attends additional meetings, to assist with acquiring DPPD hours for example, the teacher will not be compensated.

***For the Association:***

  
Daryl Szymanski Date 11/23/15  
WLEA President

  
Cynthia Austin Date 11/23/15  
MEA UniServ Director

***For the District:***

  
Margaret Hazlett Date 11/23/2015  
Assistant Superintendent - Human Resources

  
Kenneth Gutman Date 11-25-15  
Superintendent