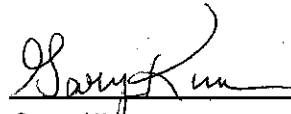


**Letter of Understanding
Between the
Novi Community School District
And the
Novi Educational Support Personnel Association**

The parties recognize that the Secretary/Dispatcher/Routing Specialist position requires responsibilities that are very unique, and not required of any other position in the bargaining unit. These responsibilities include, but are not limited to, directing transportation employees in the event of an accident and weather conditions, re-routing buses, and monitoring student safety issues on a regular basis.

Therefore, the parties agree that this position will include a stipend to compensate for the unique responsibilities. There will be an annual stipend of \$2,000, one-half payable on the first pay in December, and the other half payable on the first pay in June.

Agreed,



Gary Kinzer
Novi Community School District

Date: 3/21/19

Agreed,



Sandra Brasil
Novi Educational Support Personnel Assoc.

Date: 3/21/2019