

SWARTZ CREEK COMMUNITY SCHOOLS

8354 Cappy Lane . Swartz Creek, MI 48473-1299

(810)591-2300 FAX: (810)591-2784

www.swartzcreek.org

Letter of Understanding

Cooperative Agreement Regarding Overload Payouts

August 23, 2019

Swartz Creek Community School District and SCEA

Overload Language Article VII Section/Number 2 Letter C Page 23

Clarifying language regarding overload payouts.

C. Compensation for Students Above the Suggested Class Maximums

1. On student count day of each semester, a count of pupils per class shall be taken.
2. In the event that a teacher is assigned a student above the "suggested maximum" (see table on page 22) number of students, the teacher will be paid additional compensation:

A. Elementary classroom teachers who are assigned to classes which exceed the suggested maximum of twenty-six (26) in Kindergarten and thirty (30) in grades 1-5 shall receive an additional payment of \$250 calculated on a per student/ per day/ per semester basis as of student count day each semester.

The formula for the calculation will be the following:

$\$250 \text{ per student divided by the number of days in the semester} = \text{daily rate per student}$

$\text{Daily rate per student/ per day} \times (\text{multiplied by}) \text{ the number of days the overload occurred in the semester} = \text{compensation for semester}$

B. Elementary specials/elective teachers who are assigned to classes which exceed the suggested maximum of twenty-six (26) in Kindergarten and thirty (30) in grades 1-5 shall receive an additional payment of \$250 calculated on a per student/ per day/ per hour basis as of student count day each semester.

The formula for the calculation will be the following:

$\$250 \text{ per student divided by the number of days in the semester} = \text{daily rate per student}$

$\text{Daily rate per student divided by the hours per day (6)} = \text{the hourly rate.}$

$\text{Hourly rate per student} \times (\text{multiplied by}) \text{ the number of hours the overload occurred in the semester} = \text{compensation for the semester.}$

C. Middle School and High School teachers who are assigned to classes which exceed the suggested maximums in the chart above shall be paid \$50 per section/class, per student, per semester as of student count day each semester.

The formula for the calculation will be the following:

$\$50 \text{ per section/class divided by the number of days in the semester} = \text{daily rate per student}$

$\text{Daily rate per student} \times (\text{multiplied by}) \text{ number of days the overload occurred in the semester} = \text{compensation for the semester.}$

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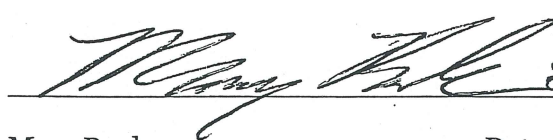
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C. Compensation for Students Above the Suggested Class Maximums (Cont'd)

3. If on or subsequent to the day of the count the number of students exceeds the suggested maximum, such teacher shall be paid overload pay for the remaining weeks of the semester.

4. It is further understood that if an overload occurs prior to student count day, no additional compensation will be paid.

5. Overloads are paid the first 1st (first) full payroll following the end of each semester.

 8-23-19

Mary Rock
SCEA President

Date

 8-26-19

Ben Mainka
Superintendent

Date

2020-2021 School Calendar

180 Student Days / 184 MS/HS Teacher Days / 184.5 Elem. Teacher Days

Date	Day	Note
8/26/20	Wednesday	Teacher PD 8 AM- 3 PM / Elementary Open Houses
8/27/20	Thursday	Teacher PD 8 AM- 3 PM
8/28/20	Friday	No School
8/31/20	Monday	No School
9/1/20	Tuesday	First Day of School (K-12 ½ day p.m.) Full Day for Teaching Staff SCMS Open House 6-7 PM
9/04/20	Friday	No School
9/07/20	Monday	No School – Labor Day
9/08/20	Tuesday	SCHS Open House
10/13/20	Tuesday	Elementary School P/T Conferences 5-8 (full day for students)
10/15/20	Thursday	Elementary School P/T Conferences 1-3:30 & 5-7 (½ day for K-5 students)
10/16/20	Friday	No School K-5
10/30/20	Friday	End of 1 st Marking Period (½ day for K-8 students)
11/09/20	Monday	MS P/T Conferences 4-7 (full day for students)
11/10/20	Tuesday	HS P/T Conferences 5-8 (full day for students)
11/11/20	Wednesday	MS P/T Conferences 12:30-2 & 3-6 (½ day for 6-8 students)
11/12/20	Thursday	HS P/T Conferences 3-6 (full day for students)
11/13/20	Friday	No School 6-12
11/25/20	Wednesday	Thanksgiving Break - No School K-12
11/26/20	Thursday	Thanksgiving Break - No School K-12
11/27/20	Friday	Thanksgiving Break - No School K-12
12/22/20	Tuesday	Winter Break begins at the end of the day (full day of school)
1/04/21	Monday	School Resumes
1/18/21	Monday	MLK Day – No School
1/20/21	Wednesday	½ day for 9-12 for exams
1/21/21	Thursday	½ day for 9-12 for exams
1/22/21	Friday	End of the 1 st Semester (½ day K-12)
2/09/21	Tuesday	Elementary School P/T Conferences 1-3:30 & 5-7 (½ day for K-5 students)
2/12/21	Friday	No School K-12
2/15/21	Monday	President's Day - No School K-12
3/26/21	Friday	End of 3 rd Marking Period (½ Day K-8) Spring break begins at the end of the day
4/05/21	Monday	School Resumes
5/31/21	Monday	Memorial Day – No School K-12
6/04/21	Friday	Teacher PD – No School K-12
6/09/21	Wednesday	½ day for 6-12 for exams
6/10/21	Thursday	½ day for 6-12 for exams
6/11/21	Friday	Last Day of School (½ day K-12)

Professional Development (PD) for the purpose of this section of the bargaining agreement includes formal, organized, and planned training by the district or building administration designed to improve teacher skills and knowledge for improving student outcomes. PD will require a sign-in and will count towards the state-required district provided professional development hours.

Professional Learning Sessions (PL) are informal learning sessions organized by teachers to collaborate together in an authentic and purposeful manner. While PL sessions can be encouraged by administrators, they are not formally planned or required by the administration.

Wednesdays, except those noted above below, during the school year (occurring as a school day) would include a PD hour after school during report time for 6-12, and before school during report time for K-5 (Excluding 10/14/20 elementary, 11/11/20 secondary, 2/10/21 elementary, and 6/2/21 K-12).

No Extended Day Dates:

One teacher PD day has been added to the 2020-2021 calendar. Teachers will not have extended days on the following dates:

October 26-29

November 23

December 21

Teachers will report at their Friday report time during parent-teacher conference days, open house days (with the exception of elementary open house on 8-26-20) and any day that is not a Friday that falls immediately before a holiday.

No PD Dates:

One teacher PD day has been added to the 2020-2021 calendar. Teachers will not have district PD, but will still follow the extended day schedule (This would include PD, trainings, department meetings, and data meetings). Activities permitted during any extended day time are outlined in Article VII, Section A, 7.

September 2 and 3

December 14-17

January 4-7

March 1-4

April 5-8

May 3-6

2020-2021 Extended Day Schedule for Conference Week:

Fall / Spring Conference Week Extended Day Report/Leave Times

Elementary:

*Mon = Report at 7:45
Tues = Report 8:30
Wed = Report at 8:30
Thurs = Report at 8:30

Middle School:

*Mon = Leave at 3:30
Tues = Leave at 2:45
Wed = Leave at 2:45
Thurs = Leave at 2:45

High School:

Mon = Leave at 2:35
*Tues = Leave at 3:20
Wed = Leave at 2:35
Thurs = Leave at 2:35

2021-2022 School Calendar

180 Student Days / 184 MS/HS Teacher Days / 184.5 Elem.

Teacher Days

Date	Day	Note
8/25/21	Wednesday	Teacher PD 8 AM- 3 PM / Elementary Open Houses
8/26/21	Thursday	Teacher PD 8 AM - 3 PM
8/27/20	Friday	No School
8/30/21	Monday	First Day of School (K-12 ½ day PM Full Day for Teaching Staff SCMS Open House 6-7 PM
9/03/21	Friday	No School
9/06/21	Monday	No School – Labor Day
9/07/21	Tuesday	SCHS Open House
10/12/21	Tuesday	Elementary School P/T Conferences 5-8 (full day for students)
10/14/21	Thursday	Elementary School P/T Conferences 1-3:30 & 5-7 (½ day for K-5 students)
10/15/21	Friday	No School K-5
10/29/21	Friday	End of 1 st Marking Period (½ day for K-8 students)
11/08/21	Monday	HS P/T Conferences 5-8 (full day for students)
11/09/21	Tuesday	MS P/T Conferences 4-7 (full day for students)
11/10/21	Wednesday	HS P/T Conferences 3-6 (full day for students)
11/11/21	Thursday	MS P/T Conferences 12:30-2 & 3-6 (½ day for 6-8 students)
11/12/21	Friday	No School 6-12
11/24/21	Wednesday	Thanksgiving Break - No School K-12
11/25/21	Thursday	Thanksgiving Break - No School K-12
11/26/21	Friday	Thanksgiving Break - No School K-12
12/22/21	Wednesday	Winter Break begins at the end of the day (full day of school)
1/04/22	Tuesday	School Resumes
1/17/22	Monday	MLK Day – No School
1/19/22	Wednesday	½ day for 9-12 for exams
1/20/22	Thursday	½ day for 9-12 for exams
1/21/22	Friday	End of the 1 st Semester (½ day K-12)
2/15/22	Tuesday	Elementary School P/T Conferences 1-3:30 & 5-7 (½ day for K-5 students)
2/18/22	Friday	No School K-12
2/21/22	Monday	President's Day - No School K-12
3/25/22	Friday	End of 3 rd Marking Period (½ Day K-8) Spring break begins at the end of the day
4/04/22	Monday	School Resumes
4/15/22	Friday	Good Friday – No School K-12
5/30/22	Friday	Memorial Day – No School K-12
6/03/22	Friday	Teacher PD – No School K-12
6/08/22	Wednesday	½ day for 6-12 for exams
6/09/22	Thursday	½ day for 6-12 for exams
6/10/22	Friday	Last Day of School (½ day K-12)

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August 31, September 1 and 2

December 13-16

January 4-6

February 28, March 1-3

April 4-7

May 2-5

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Fall / Spring Conference Week Extended Day Report/Leave Times

Elementary:

*Mon = Report at 7:45
Tues = Report 8:30
Wed = Report at 8:30
Thurs = Report at 8:30

Middle School:

*Mon = Leave at 3:30
Tues = Leave at 2:45
Wed = Leave at 2:45
Thurs = Leave at 2:45

High School:

Mon = Leave at 2:35
*Tues = Leave at 3:20
Wed = Leave at 2:35
Thurs = Leave at 2:35