

LETTER OF AGREEMENT
Part Time Superintendent

Mr. Stephen Ley will be employed under an “At Will” contract as Superintendent of Schools for the Akron-Fairgrove School District for the period of October 10, 2011 through June 30, 2012.

The following information will determine the work schedule, conditions of employment, and compensation during the October 10, 2011 through June 30, 2012 time period:

A. Flexible schedule based on District needs to include:

1. Between 15-20 hours per week.
2. One Board of Education meeting per month
3. Attendance at necessary local and regional superintendent meetings and district committee meetings.

B. Compensation for services for the duration of this agreement will be:

1. October 10, 2011 through December 31, 2011 at \$2,550 per month.
2. January 1, 2012 through June 30, 2012 at \$2,285 per month.
3. Compensation to be paid in bi-weekly installments.
4. The Superintendent may attend professional meetings at local and state levels. The Superintendent may attend national meetings with prior approval of the Board of Education. Expenses of said conferences shall be paid by the District.
5. The District shall pay the Association dues of the Superintendent for the American Association of School Administrators, the Michigan Association of School Administrators, and the MASA region in which the district is located.
6. The District will also reimburse the Superintendent for mileage expenses for attending school events and activities outside the regular working hours (15-20 hours per week).
7. Liability Coverage: The Board of Education agrees, as a further condition of employment, that it shall defend, hold harmless, and indemnify the Administrator in his individual capacity or in his official capacity as agent and employee of the Board of Education provided the incident arose while the Administrator was acting within the scope of his employment.

Signed: _____
Board President

Signed: _____
Superintendent

Signed: _____
Board Secretary