## Letter of Understanding Between Mount Clemens Board of Education and MEA-NEA Local I, Mount Clemens Extending and Modifying the 2010-2012 Master Agreement to August 31, 2014

Ratified and Executed on September 14, 2011

Kevin Marvin

President, MEA-NEA Local I, Mount Clemens

A. Phillip Easter

Interim Superintendent, Mount Clemens

President, MEA-NEA Local I

Earl Rickman

President, Mount Clemens Board of Education

69/12/11 April 1

## LETTER OF UNDERSTANDING BETWEEN MOUNT CLEMENS BOARD OF EDUCATION AND MEA-NEA LOCAL 1, MOUNT CLEMENS

Because of the serious financial crisis that currently exists in Mount Clemens Community Schools, the funding cuts from the State of Michigan, the deficit-reduction plan required by the state, and the current "Priority School" status of the district, the parties have agreed that it is to their mutual benefit to modify the existing contract in the ways listed below. All Articles of the agreement continue in full force and effect until the expiration date of August 31, 2014, other than those delineated in this letter of agreement. Further, it is mutually agreed and understood that upon expiration of the agreement, the status quo shall be considered to be what the agreement states before these emergency modifications have taken effect as to all Articles including those modified herein.

If it is determined by the Michigan Department of Education or other authority that this modification requires the implementation of laws that these parties were exempted from by the existence of this agreement without this modification, then this modification shall be null and void and the unmodified agreement remains in full force and effect.

The parties agree that effective immediately, or on the date indicated:

- (1.) Employees will each take up to a maximum of six (6) furlough days during the 2011-2012, 2012-2013 and 2013-2014 school year. The Furlough days will be taken on days agreed upon by the District and the Union. Employee will be expected to work, unless there is an "act of God" day (e.g. snow day) which will automatically be considered one of the furlough days. Payroll will adjust annual payout to equally spread impact of furlough days. In the event that student enrollment increases substantially, parties will meet to discuss potential revisions of this agreement. An employee who retires will be compensated for fifty (50%) percent of the value of the accumulated furlough days.
- (2.) Longevity payments will be suspended for employees who have less than 25 years of service.
- (3.) MESSA Choices II deductibles to be revised to 500/1000; and \$20.00 office visit.
- (4.) On date new plan becomes effective, all employees contribute ten (10%) percent of premium for "all insurances", plus ten 10% percent of the health insurance and prescription drug rider premium. The district will immediately make available to staff a "premium only flexible spending account" for insurance premium contributions, and before December 31, 2011, the District will make available to members a Section 125 flexible spending account for medical and dependent contributions.
- (5.) Number of furlough days will be reduced by same monetary value of the insurance premiums increase.
- (6.) Employees payroll checks will be subject to mandatory direct deposit.
- (7.) Sick bank If more than 300 days on August 1 or February 1, no deduction will be made.
- (8.) These modifications will remain in effect until August 31, 2014.

- (9.) The parties agree that for 2012-2013, there will be a true step freeze. In 2013-14, all members on steps will move up one step on the schedule. However, there will be no cash payout on the step increase and the rate of pay will be the same as 2012-13.
- (10.) Class size limits in all grades set at 30 per class for length of the agreement, except that "aide" language in contract remains unchanged.
- Overage formula will be changed for life of the agreement in Section VII, Article A, 12 to "Yearly instruction days X class contact limit minus number of students over".
- (12.) Employees who receive "effective" of "highly effective" annual evaluation will be provided one (1) additional personal business day, effective May 1 of that school year, which may be used in compliance with the contract.
- (13.) Evaluation language to be modified per agreement of parties.

(14.) Half percent pay adjustment for 2012 school year is deferred indefinitely.

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September 12, 2012

## 2012/2013 District Calendar\* (174student days/176 teacher days)

Tuesday, August 28, 2012 Wednesday, August 29 Thursday, August 30 Monday, September 3 Tuesday, September 4 Wednesday, September 5 Thursday, September 6 Wednesday, September 12 Wednesday, September 26 Wednesday, October 31 Friday, November 2

Tuesday, November 6 Thursday, November 8 Friday, November 9 Wednesday, November 14 Tuesday, November 20 Wednesday, November 21 Monday, November 26 Wednesday, December 12 Friday, December 21 Monday, January 7, 2013 Wednesday, January 16 Thursday, January 17 Friday, January 18 Monday, January 21 Wednesday, January 23 Thursday, January 24 Friday, January 25 Wednesday, February 6 Wednesday, February 13

Wednesday, March 6

Wednesday, February 20

Thursday, March 7

Tuesday, March 5

Wednesday, March 13 Tuesday, March 19 Wednesday, March 20 Thursday, March 21 Thursday, March 28

Monday, April 8 Thursday, April 11 Friday, April 12 Wednesday, April 24 Wednesday, May 1 Wednesday, May 8 Wednesday, May 15 Friday, May 24 Monday, May 27 Wednesday, May 29 Thursday, May 30 Wednesday, June 5

Thursday, June 6 Friday, June 7 Teachers report. District/Building Meetings in a.m. work in classrooms p.m. Prof Dev/Process Check Day: No Students; Labor Day recess end day. Labor Day Recess; HS Students/Tchrs report 9am - 1:30 pm orientation/picnic Labor Day Recess

Professional Development Day: No Students Classes a.m. only (K-12); Teachers work day in pm

First full day of classes

Early Release (K-12) PD- 2 hours Early Release (K-6) PD- 2 hours Early Release (K-12) PD- 2 hours

End of First marking Period, classes a.m. only (K-12) records pm

(44 student days/46 staff days)

No School - Professional Development

Classes a.m. only (K-12); (K-12) teacher conferences in afternoon and evening

Classes a.m. only (K-6); (K-6) teacher conferences in p.m.

Early Release (K-12) PD- 2 hours Thanksgiving Recess begins at end of day Thanksgiving Recess (1/2 day Comp)

Classes resume

Early Release (K-12) PD- 2 hours Winter recess begins at end of the day

Classes resume

HS exams; Early Release (7-12) HS exams; classes a.m. only (7-12)

End of second marking period (K-6), (41 student days/41 staff days

Martin Luther King, Jr. Day (no classes)

Early Release (K-6) PD- 2 hours; HS exams (7-12)

HS exams; classes a.m. only (7-12)

End of second marking period (K-12) Records in the p.m. (45 student days/45 staff days; (K-6)

Early Release (K-12) PD- 2 hours

Classes a.m. only (K-6); Mid-Winter Break begins at end of morning classes.

Classes resume

MME Exams a.m. only (no classes 9, 10, and 12 but HS Teachers report.

PD Day High School pm only)

MME Exams a.m. only (no students K-12, except 11th grade;

Professional Development/Process Check Day; PD Day High School pm only) MME Exams a.m. only; (no classes 9, 10, and 12 but HS Teachers report.

PD Day High School pm only)

Early Release (K-6) PD- 2 hours

MME make-up MME Exam make-up MME Exam make-up;

End of third marking period – classes a.m. only, records in p.m.

Spring break begins at end of day. (41 student days/41 staff days K-6)

(45 student days/45 staff days 7-12)

Classes resume

Classes a.m. only (K-12); (K-12) teacher conferences in afternoon and evening

Classes a.m. only (K-6); (K-6) teacher conferences in p.m.

Early Release (K-12) PD- 2 hours Early Release (K-6) PD- 2 hours Early Release (K-6) PD- 2 hours Early Release (K-12) PD- 2 hours

Memorial Day Recess begins at the end of the a.m.; (1/2 day comp. time p.m.)

Memorial Day (no classes)

Senior Exams

Senior Exams; Last day for seniors Classes a.m. only (K-6) records in the p.m. *Early Release (7-12) Exams in the afternoon* Classes a.m. only (K-12) records in the p.m.

End of fourth marking period;

Classes a.m. only (K-12) records in the p.m.

(44 student days/44 teacher days)

2 hour early release on Wednesday p.m. - September 12, September 26, October 31, November 14, December 12, February 6, March 13, April 24, May 1, May 8 and May 15 \*Based on a 404 Minute Instructional Day